



**MINUTES OF BOARD MEETING**  
YMCA Sailing Club, Yarralumla Bay  
Wednesday 18 February 2015 at 6.30pm

**Present:** D. Bagnall (Chair), N. Hunter, P. Davoren, C. Bowyer, V. Newman, A. Butorac, J. Williams, P. Marshall, M. Cusack (Executive Officer),

**Apologies:** V. McMahon,

**Minutes:** Minutes of the January 2015 meeting were read and confirmed with minor amendment.

**Matters Arising:** J. Williams was welcomed as a new Board member.

**President's Report:** Good progress has been made on planning the relocation of pontoons to Weston Park. A cost effective method of installation is currently being developed. ACTAS rowing unit is working well in all pathway programs. There is an evident need for an additional senior coaching position given the current workload of the Head Coach. A further position could focus on coordination of elite development. ACTAS has agreed to storage of the BRO boat *Brindabella* in the ACTAS compound at Yarralumla. The Board welcomed this offer in view of the burden storage of boats at BRO's homes and seeks to relocate other boats when suitable storage options become available.

**Director of Finance Report:** Circulated report was accepted. It shows significant growth in regatta income. Accounts receivable have increased and need to be addressed. Meeting discussed the long standing *pro forma* qualification on annual accounts concerning the auditor's inability to determine whether all income has been banked. The Director of Finance intends to discuss the appropriateness of this qualification with the auditor. The meeting resolved that:

- the risk of fraud arising from cash receipts is negligible given that RACT has moved almost entirely to electronic banking, and;
- the committee is prepared to accept this risk rather than apply tighter controls.

**Executive Officer Report:** EO reported on current equipment acquisitions including new trailer for BRO equipment and regatta tent. Meeting discussed development of status rules given there is no common view on progression through status levels and inadequate adherence to the novice status rule. It was agreed that the rules need to be updated and adopted with the by-laws.

**Member Schools:** Discussion with school representatives has confirmed that the school regatta scheduled for 28 February is no longer required. There is broad agreement on the program of school regattas in 2015-16. These will be run as full RACT events but described as Associated Southern College regattas and be open to all school age rowers competing under their school name. **Grading of Divisions** – It was agreed that schools will determine the grading of their competitors and are in the best position to do this. This is a high priority matter for school clubs. Noted that S. Croot is working on a software approach to divisional seeding to be used in New Zealand that could be adopted in Rowing Manager. **Rowing School Liaison** – noted that six meetings be held annually to be managed by EO.

**Strategic Plan:** Meeting agreed that Brendan Lynch be approached to facilitate development of the plan on the basis of his past involvement, detailed knowledge of rowing and high level experience in sports administration. D. Bagnall to seek his assistance.

**Athlete Registration:** N. Hunter sought the agreement of the Board to waive registration fees for new competitors seeking to compete in the ACT Championships to avoid these athletes paying for registration twice in a calendar year. The Board agreed that this matter should be deferred pending consideration by the Director of Finance.

**BBQ Fundraising:** It was noted that clubs other than the host club were selling food at regattas. Meeting agreed that the host club has the first option on catering and that other clubs can sell food only if the host club decides not to proceed. EO to remind clubs of this.

**RACT Polo Shirts:** Meeting agreed that these should be available for RACT officers and BROs when representing the association. V. Newman to examine options and costs.

**Risk Management:** Meeting considered incident report of distressed sculler who had fallen into the Lake at a regatta and was assisted by first aid staff. Meeting highlighted the need for first aid staff to be capable of addressing any likely regatta incident such as this. EO to raise with first aid provider.

**State Team:** D. Bagnall reported on selection and preparation of State crews for the Australian and Masters Rowing Championships.

**Joint Facility on BMP:** EO summarised current state of this proposal. Consideration of site contamination will see project able to proceed (subject to funding) under appropriate health and safety controls.

**Meeting Closed:** 8.10 pm

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Chairman  
18 March 2015