



MINUTES OF BOARD MEETING
YMCA Sailing Club, Yarralumla Bay
Wednesday 21 October 2015 at 6.30 pm

Present: D. Bagnall, N. Hunter, A. Butorac, P. Marshall, P. Davoren, R. Curtin, V. McMahon, J. Williams, C. Bowyer, M. Cusack.

Minutes: Minutes of September Board meeting were read and confirmed.

Matters Arising: Visiting Clubs - V. McMahon asked for comments on guidance on Lake use for visiting clubs he has put on the website. Boat Safety Checks – V. McMahon asked for comment on a draft note to clubs concerning application of Rule 39. It was agreed that random checks would be applied on the water and on the pontoons to serve as assurance that clubs were compliant with the Rule. The draft letter was endorsed by the Board. Clubs will be consulted to ensure they know what is required of them and that checks will be made.

Board Structure: It was noted that the Board needed to transition to its long-term structure which includes 3 appointees. The Board appointed C. Bowyer. V. McMahon was elected as Director of Finance and P. Davoren as Secretary to the Board.

Establishment of Pontoons at Weston Park: Concrete attachment points have been poured indicating that project is on schedule for pontoons to be available at the first regatta of the season. It was agreed that the pontoons should be inaugurated at an event on Wednesday 2 December at 6.00pm to be coordinated by D. Bagnall. Minister Rattenbury and key staff from Ecoway and the National Capital Authority would be invited. Executive Officer will take up the early remediation of the current attachment points of the pontoons with Ecoway and NCA.

Strategic Plan: Plan which had been finalised in mid-2015 was formally endorsed by the Board and will be put on the RACT website.

YMCA Proposal for Expanded Activities: YMCA has announced that it wishes to host more water sports from its boatshed. This proposal has been passed to other clubs around Yarralumla Bay for comment.

Director of Finance Report – Report was received.

Executive Officer's Report – Safety Audit – Audit completed of all RACT power boats to confirm that all of the safety gear required by AFP is present. National Data Base – RACT is implementing its part in the data base with the assistance of Stephen Croot. New PA

System – this is proceeding under the direction of Andrew Wiseman. School Leaver Survey – survey is progressing.

Risk Management Plan Principles: P. Marshall reported on progress with Plan. Risks can be categorised as association level and club level risks with RACT responsible for regatta risks given the involvement of RACT volunteers. Plan recognises 10 areas of risk that can be abbreviated to a short list of 3 risk areas in addition to reputational risk. Plan proposes examining risks on a rotational basis throughout the year. Several amendments to wording of plan arose from Board discussion.

Course Buoys – EO mentioned that we are running out of buoys and need to identify a new supplier given that current one is going out of the business. While recognising the superior properties of the soft buoys currently used, the Board accepts that these now seem impossible to source. Meeting agreed that RACT approach NCA seeking a new order of hard buoys with quantity and colours to be agreed with course curators, A. Leitch and J. Simson.

State Team – Andrew Randall and EO are finalising the selection policy for distribution next week. Head Coaches assessment is that squad is likely to be of a similar size as for 2015 nationals. A meeting of prospective members has been held.

Rowing Australia Member Protection Policy – Meeting considered the draft policy and agreed that strengthened wording is required in relation to boat race officials. A. Butorac to develop new wording for a proposal to RA to amend the draft.

Meeting Closed: 8.03pm

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Chairman
18/11/15