



**MINUTES OF COMMITTEE MEETING**  
ACT Sports House, Hackett  
Wednesday 19 February 2014 at 6.30pm

**Present:** D. Bagnall (Chair), V. McMahon, P. Davoren, D. Wright, V. Newman, A. Butorac, J. Hammond.

**Apologies:** N. Hunter, B. Burbidge.

**Minutes:** Minutes of the meeting of 8 January 2014 were read and confirmed with amendments to the account of the Treasurer's report in relation to policy on rower registrations and the 2013 Australian Masters Rowing Championships.

**Matters Arising:** Replacement motor has been obtained for the *Bill Beadman*.

**President's Report:** Noted strong entries in ACT regattas and additional income that will help compensate for reduced number of regattas in 2013-14. ACTAS Rowing Unit is performing well under the new Head Coach as evidenced by effective liaison with club coaches and formation of cross-club training squads.

**Treasurer's Report:**

Report circulated. The Treasurer updated the Committee on the financials noting that there were no accounts payable and that total accounts receivable beyond 30 days was insignificant. Accounts receivable within 30 days had grown substantially because of pending grants payments and the recent invoicing for affiliation fees. The Committee reaffirmed its decision to move away from students/seniors to juniors/seniors in line with the national definition. On 2013-14 registration fees, the Committee decided that invoices should be issued after the final regatta but before the ACT championships. However, the Committee will review regatta data to determine the approach to be taken in 2014-15 given that some rowers only register for the ACT championships.

**Joint Rowing Triathlon Joint Facility on Black Mountain Peninsula:** Executive Officer has circulated a concept design that provides for three bays for rowing with some facilities shared with triathlon. Use of the current ACTAS boatshed site depends on the eventual location of the ACT Water Police. It was noted that the Water Police had expressed interest in the two sites adjacent to the CCEGGS boatshed. Assessment of potential site contamination is required to progress the joint facility project. This will entail a preliminary desk top study costing around \$6,000 which is likely to establish the need for a site investigation study with an indicative cost of \$22,000.

CB Richard Ellis has been asked to report on the estimated ongoing costs of the facility.

**Risk Management:** Noted that Rowing Australia Code of Safety requires associations to report on incidents including winter capsizes with winter defined as the period from 1 June to 30 September. Executive Officer will seek this information from ACT clubs. The meeting discussed the risks arising from heat and humidity and the relevant Rowing Australia standard. The committee approved purchase of a weather station so that decisions by boat race officials on weather conditions are soundly based.

**State Team:** The only event at the interstate regatta for which an ACT crew could be selected was the Women's Youth VIII for which 12 nominations were received. There was insufficient interest in other events. It was noted that the ACTAS Head Coach would work with clubs over winter to develop squads from which representative crews can be picked in 2015.

The committee agreed that insufficient nominations were received to permit selection of any men's masters crew for the interstate events at the 2014 AMRC. A women's masters VIII will be selected from the nominations received and it may be feasible to select a quad scull.

**50<sup>th</sup> Anniversary Activity:** Noted that a number of jubilee activities were planned by clubs including a club regatta and ball on 10 May by Canberra RC and a dinner by ANUBC. Meeting agreed that the Association could recognise this anniversary with a jubilee medallion. The Treasurer agreed to investigate options and costs for such a medallion.

**Other Business:** Centenary pontoons – Executive Officer reported that there was some interest in hire or purchase of the pontoons. The meeting agreed that some of the pontoons could be disposed of should a suitable offer be made for them. Executive Officer was requested to seek quotes for providing decks for the pontoons. Course Work Party – work on the course is urgently required to address misalignment and missing sections. Agreed that this be held on 11 April 2014. Rubbish Bin near finish line – removal of this bin has made it difficult to clean up after regattas. Agreed that this matter be taken up with the ACT Government.

**Meeting Closed:** 8.45pm

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Chairman  
19 March 2014