



MINUTES OF COMMITTEE MEETING

ACT Sports House, Hackett

Wednesday 16 July 2014 at 6.30pm

Present: N. Hunter (Chair), B. Burbidge, P. Davoren, A. Butorac, D. Wright, J. Hammond, M. Cusack.

Apologies: V. McMahon, D. Bagnall, V. Newman.

Minutes: Minutes of the meeting of 18 June 2014 were read and confirmed.

Matters Arising: J. Hammond to consult with V. McMahon on issues raised by changing to a company limited by guarantee in order to finalise RACT's report to Rowing Australia on implementation of the mandatory governance principles.

Rowing Australia Mid-Year Council Meeting: N. Hunter and M. Cusack will attend. Matters of interest will include the whole of sport membership protection policy and implementation of the mandatory governance principles by RA and other states.

ACTAS Update: Accommodation - At a meeting with A. Stanley of ACTAS J. Hammond and M. Cusack sought a definitive position on RACT use of the building now occupied by the ACTAS rowing unit at Yarralumla Bay. Stanley undertook to provide this. In relation to Sports House, he advised that if rowing cannot be accommodated at UC, we can apply to the ACT Property Group to stay on at Sports House. The Property group will assume responsibility for the building after September 2014. Other accommodation options are being examined, including the RA building at Yarralumla. Marist College Boats - Storage of these boats in the ACTAS compound has become an irritant in ACTAS's relationship with the sport and other solutions were being pursued as a matter of priority. ACTAS Athletes - Matter of non-ACT athletes being part of ACTAS was raised. Rowing Australia indicated it was reluctant to promulgate a nation-wide policy on this. Committee agreed that our position is that members of the ACTAS rowing unit must be registered members of an ACT rowing club.

Constitution Review: Meeting agreed that before a new structure and constitution is put to the Annual General Meeting in late September there be a club forum to ensure that all clubs are properly informed – and hopefully supportive – of the proposed changes.

Privacy and Social Media Policy: A draft privacy policy developed by J. Hammond and M. Cusack and reviewed by V. McMahon was adopted with amendment. The Association had an extensive discussion of its approach to social media in 2012 but did not proceed to an

agreed policy. It was agreed that a draft policy be circulated for consideration and decision at the August meeting of the committee.

Regatta Subcommittee: J. Hammond reported on the outcomes of the RSC meeting on 25 June. The meeting adopted the RSC recommendations for restricting the length of regattas so that they did not run beyond 3.00pm and for implementing the RA heat policy (stopping the regatta when conditions exceed the heat policy limit for Under 16 athletes.). In relation to breaches of the rower grade guidelines the committee would prefer to filter out offending entries rather than impose a fine. Executive Officer will examine the feasibility of such a filter.

Joint Facility Update: Executive Officer has met with the architects (Cox) and discussed the design. S. Dunphy of Marist also attended. Meeting highlighted the need to do the Phase 2 site contamination report as this will determine the feasibility of the site.

Risk Management: No specific issues to report. Executive Officer will review risk plans for events drawing in the BRO's and their activities. Current practice requires identification of risk owners.

State Team: J. Hammond mentioned that A. Randell has been asked to assess potential coaches and approach them to organise squads from which teams can be selected.

Other Business: Banking – agreed M. Cusack be added as a signatory to the Association's accounts and made an administrator (with the Treasurer) for on-line banking. J. Hammond outlined the process for using rowing manager as a member data base. This can handle members without an email address. It was agreed that school clubs will continue to manage their entries on the understanding that they have parental advice that the members accept and will comply with relevant all of sport policies. The data base will cover approximately 900 members including 400 members of community clubs. Committee agreed to proceed.

Jubilee Medals – sample medals were inspected and basis for their use (sale or gift etc) discussed. Committee recorded its thanks for the work by V. McMahon on this project.

Website – N. Hunter asked about incomplete archives section of site which contained vital regatta records. J. Hammond reported that he will complete this work and has the relevant files in a form ready for exporting to the website.

Meeting Closed: 8.36 pm

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Chairman
20 August 2014