

Rowing ACT Incident

Report Form



This form must be completed to report any collision, near miss and winter capsize. Retain the original and provide a copy to your Club Safety Officer and Rowing ACT Safety Officer

Name of Individual reporting the incident: _____

Name of club/school reporting the incident: _____

Role of person reporting the incident: _____

Address: _____

Suburb: _____ State: _____ Postcode: _____

Phone # (h): _____ Phone # (m): _____

Which club or third parties were involved? _____

Types of boat involved (e.g. 8+, 4-, 2x, 1x, etc): _____

Were the boats (please circle): Training / Racing / Recreational

Date of the incident: ___ / ___ / _____ Time of the incident: _____ am / pm

Where did the incident occur? _____

Please give a full description of the incident; this should include weather, water, and any other

conditions which contributed to the incident: _____

If at night or conditions of poor visibility, what lights were being shown by all parties?

List any injuries sustained: _____

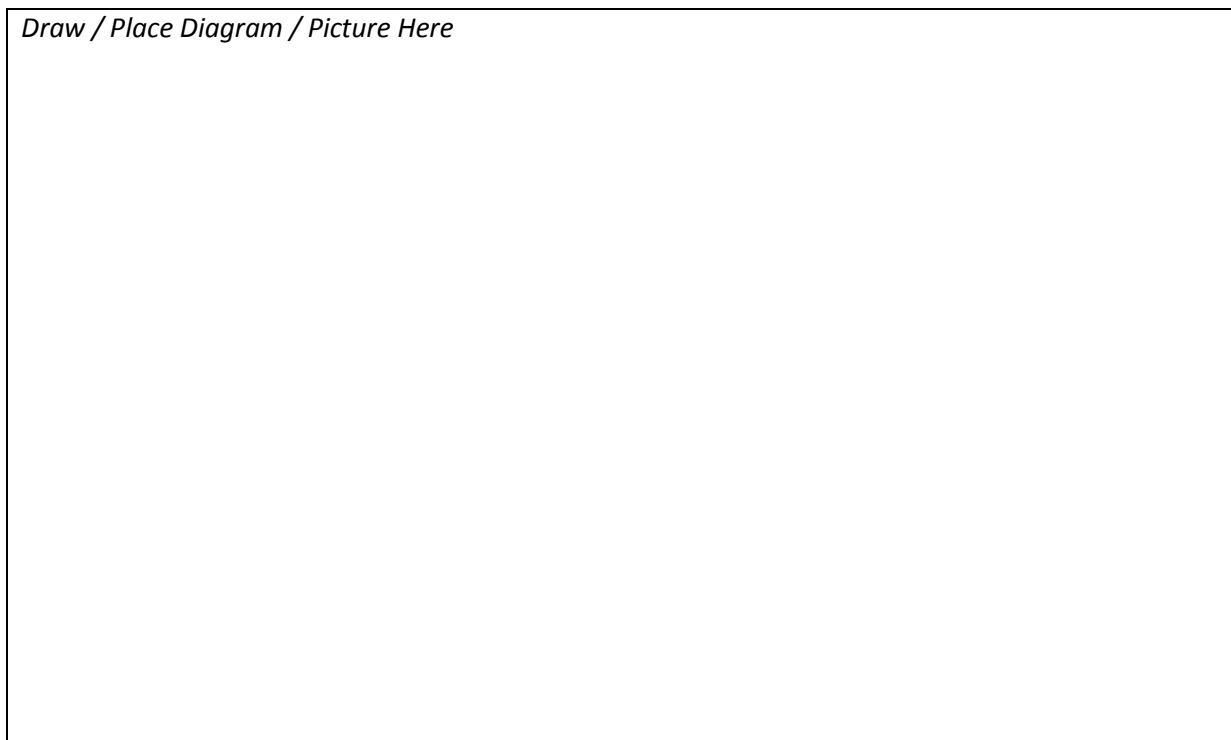
List any damage sustained to boat/s or property: _____

Add or attach any further comments or additional information you think could be useful, e.g. list of witnesses (please remember to included witnesses contact information): _____

What further actions have been or will be implemented to avoid repartition of the incident? (Use a separate sheet if necessary): _____

Please include or attach any additional details e.g. drawings / diagrams / photographs if these will enhance the description:

Draw / Place Diagram / Picture Here



Person reporting Signature: _____ Date: _____

Club President Signature: _____ Date: _____

Remember:

- Make 2 copies of this form. Your club should keep 1 and send the other to the Rowing ACT Safety officer at safety@rowingact.org.au
- Keep the original for your records.

RA defines an incident or near incident as an event causing or involving: the loss of a person from a boat; the death of, or grievous bodily harm to, a person caused by a boat's operations; the loss or presumed loss or abandonment of a boat; a collision with a boat; the stranding of a boat; material damage to a boat; material damage caused by a boat's operations; danger to a person caused by a boat's operations; danger of serious damage to a boat; and, danger of serious damage to a structure caused by a boat's operations.