



## **MINUTES OF BOARD MEETING**

YMCA Sailing Club, Yarralumla Bay  
Wednesday 15 June 2016 at 6.30pm

**Present:** D. Bagnall (Chair), P. Davoren, J. Williams, C. Bowyer, P. Marshall, R. Curtin, M. Cusack (Executive Officer).

**Apologies:** V. McMahon, N. Hunter, A. Chinn.

**Minutes:** Minutes of the meeting held on 18 May 2016 were read and confirmed.

**Matters Arising:** A. Chinn will finalise the Board Member Pack on return from overseas.

**President's Report:** High Performance Pathway - President reported that productive discussions have been held with RA (Dennis Hatcher) and a detailed submission will be prepared taking account of this guidance and emphasising the importance of retaining A. Randell in his current position in the ACTAS rowing unit. It was made clear that RACT is in no position to increase its contribution beyond the funds already provided to ACTAS but will consider other ways it can support ACTAS. D. Bagnall undertook to prepare the submission before the weekend.

D. Bagnall departed and P. Marshall assumed the Chair.

**Director of Finance Report:** Meeting discussed the status of RACT's level of retained earnings and whether holding such an amount was appropriate. It was agreed that in view of the significant uncertainties about the cost of establishing a RACT boathouse this matter could not be clarified for the time being.

**Review of Progress Against Strategic Priorities:** Executive Officer circulated the strategic plan highlighting areas for review by the Board. Strategic Priority 2 – It had been agreed that a communication and marketing plan be developed to assist in building the value proposition for members and supporters. A university student was selected in 2015 to develop a draft plan. After some delay the final product was found unsuitable. R. Curtin will prepare a draft plan drawing on support from Board members as required. In discussion of this project members noted that rowing in the ACT had next to no profile in the conventional media. End of season forum has been successful in receiving the views of clubs. Indoor rowing event mentioned in the plan was discussed. Agreed that there is benefit in following a planned RA national ergometer competition model. If this isn't prepared, RACT will run an ergometer competition early next year. Strategic Priority 3 – Board Performance. While measures such as meeting attendance and filling positions are

satisfactory, thought needs to be given to the balance of skills on the Board in relation to priority tasks and succession planning.

**BRO Recruitment and Resourcing:** Meeting discussed BRO webpage endorsed J. Williams' recent draft. Executive Office is working on further material for the webpage. Parents will not be approached to assist until the webpage is finalized. It was agreed that a BRO representative should be nominated to meet new helpers. President is willing to write to the clubs promoting support for BRO activity.

**Presentation and Fundraising Event:** University House Saturday 2 July 2016. Executive Officer reported that planning was on track and that event was widely publicised.

**Safety:** Executive Officer mentioned the high number of logs in the Lake and the restrictions this places on use by rowers, especially in the eastern end. NCA is fully aware of the problem. Cold water hazards were discussed and the need for clubs to ensure that winter time trial competitors are competent to undertake the event. Continued vigilance by officials and clubs is required to ensure heel ties are fitted wherever required (where shoes are fitted).

**Meeting Closed:** 8.00pm

.....

Chairman  
20/7/16