



## **MINUTES OF BOARD MEETING**

Brumbies Board Room, UC Campus  
Wednesday 20 September at 6.30pm

- Attendees:** David Bagnall (Chair), Alison Chinn (Regatta Secretary), Jacqui Williams, Josh O'Brien (Executive Officer), Nick Garratt (ACTHPP), Vince McMahon (Director of Finance), Peter Marshall, Tom Trobe (RACT Regatta Subcommittee Chair), Bill Mason, Deb Styman (Secretary), Catherine Bowyer.
- Apologies:** Nick Hunter, Renee Domaschenz (ACTHPP).

### **1. Order of Events – Summer Season** (Tom Trobe)

Report tabled to Board & circulated ahead of meeting – key items;

- BRO recruitment issue.
- Dates set for regattas.
- Revised order of events for standard regattas. Heats and finals for quads is the most significant change.
- ACT Champs regatta event schedule – still to come.
- Head of the Lake – schools driven event.

Board noted thanks to Tom for his efforts in the huge undertaking to review and implement this new schedule – commendation given by DB.

### **2. Minutes of previous Meeting.**

Minutes of the 53<sup>rd</sup> AGM were read and minor amendments noted.

Minutes of the Board meeting of August 2017 are outstanding due to previous Secretary travelling overseas.

### **3. Matters arising/appointments.**

The Board noted that it had agreed, out of session, to appoint Catherine Bowyer as a Director and elected Deb Styman as Secretary and Vince McMahon as the Director of Finance.

The Board was also saddened to hear of the death of Kevin Fielder, our auditor. The Board expressed its appreciation of the service he had performed and passed its commiserations onto the family.

### **4. High Performance Report.** (Nick Garratt)

- Training sessions are going well. Extra sessions now included weekly.
- CLRC development group sessions – 6 sessions able to be taken by Nick G. and David B. then alternative coaching arrangements need to be made.
- Pathways Symposium – boys and girls 8+ for school students only. Dates for camps will be advertised. Technical sessions only – supported by schools with school coaches invited.

Rowers are then to be transitioned into schools/clubs and Youth 8's are hopefully the outcome.

- RA symposium – October date invites out. Nick is on a panel for TiD with RA to link to National TiD program.
- Quite a few ACTHPP athletes going to Uni games.
- Question re: RACT ability to meet the KPI's of RA contract – coach development was considered important to assist with achieving the KPI's, although this is not on the contract. KPI numbers discussed.
- It was noted that an additional resource (coach) is required for TiD program.
- ACTHPP strategic planning – monthly coach education sessions to be widened to include all rowers and coaches in ACT. Individual club coach training sessions have been undertaken recently.

## **5. President's Report**

- Coaching sessions to be actioned – monthly for all-comers
- Penrith Cup – LWM4- debate in progress on its continuation.
- Bruce Hick - OAM to be nominated for CBR sports awards Hall of Fame. (Luke Letcher and Caleb Antill to be nominated as well as Australian team members).
- Talent search going well.
- Liz McCarthy – approved to sell bag at ACT regatta site (bags for valuables to take in boats).
- RA meeting – PP notes circulated.
- BMRC shed – Committee changes have caused protracted negotiations on RACT taking over the BMRC shed. New BMRC shed also experiencing delays.
- LUG – 2 new commercial ventures on LBG. No major issues expected.
- Police doing checks on tinny drivers
- TiD – Launch, media and publicity – notify clubs of this.
- Michael Scott leaving to go to NZ.
- Riggers in Melba HS – occurred.
- Simon Dolesji to talk to LTRC re; new shed

## **6. Director of Finance Report**

Report circulated prior to meeting showing a near record low for outstanding seat fee payments but elevated overall levels because of the outstanding RA tranche for the ACTHPP. This payment is awaiting the signing of the tripartite agreement which has been held up by the ACT government. VM noted in his report that this was not yet a cash flow issue because of the surplus carried forward. The reports also showed the WTT series tracking ahead of previous years.

## **7. Executive Officer's Report**

Report circulated prior to meeting.

Draft MOU National sponsorship – further small changes noted. Noted that ACT clubs should be notified of this development.

## **8. Regatta Secretary's Report**

- WTT – rescheduled to this weekend.
- Winter presentations following Col Panton – rotated amongst clubs previously. CLRC to check if able to host otherwise CRC or BMRC.
- Order of events – approved changes to be entered in RM. Approved JW, AC seconded.

## **9. Boathouse Update**

(mentioned in President's Report)

#### **10. Safety**

Traffic Flows - VM reiterated the uncertainty around the give way to the right rule because it is not specified in the Lakes Ordinance for row boats and the Law of the Sea is unlikely to apply because the Lake is not a waterway connected to the sea. Adjusted guidelines document to be circulated to Board by VM after consultation with Member Clubs for final agreement prior to publishing.

#### **11. Liz McCarthy Proposal**

Noted in President's Report.

#### **12. BRO Recruitment**

Proposal document circulated prior to meeting. Suggestion that document be circulated to stakeholders/clubs and discussed in stakeholder forum. Follow up with clubs for response and then Principal's also to be contacted.

#### **13. Strategic Plan**

To be reviewed regularly.  
Alternating months to review different sections.

#### **14. Indoor Rowing Championships**

Advertising assistance to be provided to Radford RC.

#### **15. Communications Strategy**

Previously circulated prior to meeting.  
Photo competition – discussion on more regular competitions.  
Strategy moved PM, seconded BM.

#### **16. Other Business**

- Confirmation that RACT report to RA on the ACTHPP has already been forwarded as requested. Strategy planning document is still pending.
- Monthly meetings to continue with Brumbies Board Room as venue.

Meeting closed 8.42pm