



BOARD MEETING

AGENDA

TACT Office (22 King Street, Deakin)

Monday 18 June at 5.50pm

Attendees: Jacqui Williams, Bill Mason, Deb Styman (Secretary), Peter Marshall, Nick Hunter (meeting Chair), Sophie Galvin (EO).

1. Apologies. David Bagnall (President), Vince McMahon (Director of Finance), Alison Chinn (Regatta Secretary), Catherine Bowyer.

2. Acceptance of Minutes of the May 2018 meeting.

3. Matters Arising:

- a. Lyall's Order of Australia – congratulatory message will be included in E-News. Official congratulations were noted from the RACT Board for this significant achievement.
- b. May 2018 RA State Development Officers Meeting – discussion on potential ambassador for Indoor Erg Event on Saturday October 28th 2018. Gary Bergman (ADRA) has accepted the role as the ACT coordinator for this event. Honorary ambassador role still to be considered and decided by the Board. Suggestion that RACT support the RA ambassador rather than select a different State ambassador.
- c. RACT Safety page update for website and website page allocations for keeping current.
 - i. Following some feedback from Board by email, the cold water safety guidelines are to be amended to state that the dates of 1 May to 30 September are to be used as the criteria for exercising cold water guidelines.
 - ii. RACT website page updates – Board members were asked to decide on areas/pages (as per list sent by Vince) that they would take responsibility for keeping updated. (Jacqui has noted the allocations and action items and will circulate to the Board).

ACTION: Target timeline is for the website page content to be updated within the next 2 months and a website re-design to be an agenda item of priority for the next meeting.

ACTION: Gallery & Noticeboard pages on the website to be hidden as they are no longer relevant (or current) due to Facebook & Instagram posts.

4. Action Items from last meeting:

- a. Draft Regulations feedback - Nick H. has followed up ACT Gov & NCA by phone to confirm the new Regulation wording is suitable for rowers (clarification on life jacket point).
- b. BRO Recruitment Strategy:

- i. The final version of Strategy document was tabled and accepted. Subject to 2 minor amendments, the Strategy will be adopted and circulated to the community. Thanks were noted to Alison for her work on this Strategy.
- ii. BRO Dinner non-attendance issue. It was noted for next time a reminder should be sent to guests a day or two ahead and that bookings be taken next time in order to put the onus on participants to attend. The inaugural BRO of the Year award was well received.

ACTION: BRO Dinner non-attendee list to be provided for analysis. (Sophie)

- c. Boat Agreements are to be issued for signature for insurance reasons, to the remaining 2 BRO boat custodians in order that the boats remain stored on their private property. Feedback received from the Chief BRO was noted on this proposed arrangement. Shed/boat storage at Deakin is still pending, final quotes from ACT Property Group is being pursued. It is hoped that RACT boat storage at the Deakin compound will be confirmed by the next RACT meeting.

5. Presidents report. Apologies noted with email correspondence on relevant matters maintained throughout the month.

6. Director of Finance Report. Apologies noted.

- a. Financial reports circulated by email – no concerns were noted by Board members attending. Reports circulated included a record of the ACTHPP Monitoring Group.
- b. Athlete funding – as per the email request made by RACT Treasurer, funding of \$1000 per athlete was approved to support the 2 athletes nominated this year.

7. Regatta Secretary Report. Apologies noted – report received by email.

- a. Coaching education – RACT HPP is organising a Level 2 coaching course. RA is re-writing the syllabus but it is taking some time and there will be transition provisions. Indoor rowing coaching course will be available online soon. Level 1 coaching course (all online) to be advertised and promoted. Level 2 course expected to be offered around October – participants must have done L1. Coach's discussion/education sessions will be run by the HPP coach monthly over summer. New coaching Assessors are to be encouraged.

ACTION: Updates on coaching courses to be published/posted by EO.

- b. Regattas – all material has been submitted to NCA including gov permits. Gary Bergman is doing the Disher Cup documents and once Col Panton date is finalised Sophie will do permits.

ACTION: Regatta Sub-committee Chair is to provide a summary of dates and outcomes for Board approval at the July meeting. Sophie to request report from Tom for the next meeting.

- c. WTT's in progress – clubs need to be more proactive in their providing of volunteers. Earlier call out for volunteers/marshals for future WTT's.

8. Safety & OHS.

- a. Following a windy first WTT, a reminder notice/email is to go to members that WTT entrants are expected to be capable and able to competently handle the conditions to complete the WTT course.

ACTION: Sophie to send email notice to members.

- b. Boat lights – reminders to non-compliant rowers are being issued on the water constantly now. Some minor collisions were noted in the dark mornings.

9. Other business.

- a. TACT Office shared location update – refer item 3c above.
- b. RA Forum – some risks/opportunities noted at the presentation were; ergs popular in gyms more so than in rowing clubs, sport is controlled by TV rights, event variations could be a major factor of future events to attract more public interest. Note that there is an opportunity for ACT to also do this type of PR exercise with the ACT clubs.
ACTION: Breakfast with the Club Presidents event, including RACT President, EO & one or two other Board Members to be scheduled following the AGM.
- c. Communications subcommittee report -
 - i. Regular publication of e-News noted.
 - ii. New supporter membership to be promoted.
ACTION: Agenda item at the next meeting – school leaver survey key findings to be tabled. (Jacqui)
- d. The Board confirmed out of session (post June meeting) that Bill Mason would be appointed as HotL medal design competition panel Chair and Gill Appleby appointed as technical advisor on the panel.

Meeting closed – 7.45pm