



**BOARD MEETING
MINUTES
UC MEETING ROOM
Monday 23 July at 5:30pm**

Attendees: David Bagnall (Chair), Alison Chinn, Jacqui Williams, Nick Hunter, Peter Marshall, Deb Styman (Secretary) Sophie Galvin (Executive Officer).

1. **Apologies.** Vince McMahon (Director of Finance), Bill Mason, Catherine Bowyer.
2. **Acceptance of Minutes of the June 2018 meeting.** Accepted
3. **Matters Arising:**
 - a. School leaver survey key findings. Summary findings circulated prior to meeting. Final recommendations from these findings to be considered by the Board after further consideration and discussion at the August Board meeting. Some recommendations will be better suited for clubs to undertake, others recommendations would be for RACT to instigate and undertake. This topic will also be incorporated into the President's Breakfast (new social event for club Presidents to follow the AGM).
ACTION: Survey findings and recommendations to be circulated to clubs and members.
 - b. Regatta Sub-committee summary of dates and outcomes. Date recommendations are still to come from this committee for consideration by the Board.
ACTION: Alison to follow up with sub-committee chair for recommendations and the Board to decide by email discussion prior to 1 September.
 - c. Website re-design
 - i. Gallery & Noticeboard pages on the website to be hidden as they are no longer relevant (or current) due to Facebook & Instagram posts (Action item from last meeting). **ACTION:** Gallery has been hidden and the Noticeboard to be purged so that only 3 months of back items are on public view.
 - d. Communications sub-committee minutes and recommendations were noted and approved.
 - e. Sponsorship sub-committee minutes and sponsorship recommendations. Great to see positive action in this area. Patron & Charity partners - items to be discussed at next meeting. **ACTION:** Approval granted to add all RACT sponsor logos on website and on footers. **ACTION:** Board confirmed that one or both of the new BRO tinnies could be funded and named by new sponsors.
 - f. ACT Property Group and RACT boat storage at the Deakin compound. Confirming RACT has received approval from ACT Property Group to occupy the outside space at the Deakin Depot. ACT Property Group has proposed that RACT access comes under the Triathlon ACT lease. The TACT Board is to consider the implications of this and

advise RACT.

4. Action Items from last meeting. (included in item 3 above)

5. Presidents report.

- a. 2020 AMRC meeting with RA rep took place at the proposed ACT venue. Fully buoyed course would be a requirement of hosting this event. Finish tower (scaffolded) was used previously, but enclosed tower is a strong preference by RA technical delegate for this event in 2020. The Board noted it would be a good legacy of hosting this event to have a permanent finish tower built. David to continue with investigating for this event.

6. Director of Finance Report.

- a. RACT 2017-18 Audited Financial Statements (info) – noted.
- b. RACT 2017-18 Director of Finance Report (info) – noted and endorsed.
- c. RACT 2017-18 May/June Transitional Financial Statements – draft endorsed by the Board pending audit certification.

7. Regatta Secretary Report.

- a. Disher Cup – organisation for this event should commence earlier to assist with the government event approval process.
- b. Annual Report item completed.
- c. HotL review query – status is that a couple more interviews are still to be undertaken before the panel review findings are presented to the Board. A decision on the recommendations to be made as quickly as possible once the report is presented to the Board.

8. Executive Officer Report

- a. Noted an email has been received from ACT schools regarding the medal design competition prize money. Response will be forwarded.
- b. Vandalism was noted at the CGGS sheds recently.
- c. Weekly RA EO meetings discussed. **ACTION:** David to follow up with RA to reduce meeting frequency and the work requests which follow each meeting.

9. Safety & OHS.

- a. Incident reports have been lodged but have not received by EO for follow up. **ACTION:** Email re-direction to be checked for online incident reports.

10. Other business.

- a. Constitution amendments – as circulated by email. Moved and seconded.
- b. 19 expressions of interest for the Level 2 coaching course have been received so far. The old format course will be adjusted and presented for this course (new course format is not ready to use as yet). Level 2 coaching accredited assessors in the ACT are to be confirmed by RA.
- c. Discussion was held on possible Board member candidates ahead of the AGM.
- d. RACT Patron nomination discussed – item held over to next meeting on 20 August.

Meeting closed 7.37pm