



BOARD MEETING MINUTES

Rowing Australia Board Room
Monday 21 January 2018 at 5.30pm

1. **Attendees:** David Bagnall (Chair), Catherine Bowyer, Alison Chinn (Regatta Secretary), Alison Creagh, Nick Hunter, Bill Mason, Caroline Pijpers, Deb Styman (Secretary), Stuart John (Executive Officer), Katrina Wiseman (HPP Coordinator).
2. **Apologies:** Vince McMahon (Director of Finance)
3. **Acceptance of Minutes of the December 2018 meeting.**
 - a. A further explanation of the difference in the various volunteers is to be inserted at point 4. This change is to communicate the difference between BRO's and unskilled volunteers.
4. **Matters Arising:**
 - a. HPP Strategic Plan update (Nick Garratt & Katrina Wiseman) Katrina provided a summary explanation of the mid-term report on the HPP Strategic Plan. Several queries were raised:
 - i. Using different tactics to recruit TiD athletes; via non-rowing schools rather than simply using the rowing schools as potential feeders. Discussion regarding how we continue the flow of new talent by sourcing from other areas and that leads for new TiD rowers need to be chased. Suggestion was raised that indoor rowing challenge (ACT based) can be used to recruit potential TiD rowers (similar to current NSW indoor rowing challenge). ADFA rowing could also be a source of TiD rowers periodically (same as University clubs).
 - ii. Dedicated para-coach idea queried – this is to be explored further.
 - iii. Culture in the HPP – to ensure inclusive behaviour models are encouraged.
 - iv. Performances of the current HPP athletes will be monitored and tracked in the next few weeks at various regattas.
 - v. Future plans for the ACTHPP program need to be thought about and planned ahead of the demand outweighing the resources.
 - vi. Thanks were noted to Nick G and Katrina for their work on this program.
 - ACTION:** Review of the ACT HPP program (approximately in April – May, 2019) to be undertaken to evaluate the current outcomes and how to take the ACT program to the next level. Nick Hunter to come back with a recommendation of an independent reviewer for this purpose.
 - b. New pontoon installation – work in process. Installation will be finalised in time for the regatta on 2 February. The flotation issue with pontoon #3 was noted and is

being addressed. Thanks were noted to the volunteers assisting this project.

5. Action Items from last meeting:

- a. Masters selection criteria – work in progress David will update and publish this as soon as possible.
- b. Infrastructure priority list – in progress and will be publically available shortly. Vince and Stuart are working on this.
- c. Lake safety rules – the amended lake traffic rules proposal has been presented to the NCA and this amendment is being worked though in a positive way. Potential high accident sites around the lake (from Yarralumla Bay westward) to be identified (in consultation with club reps). The rowing community needs to agree on these amended lake traffic rules and then abide by them. Having the Rules explained on a map would be a good way to communicate the proposed amendments.

ACTION: The proposed amendment and wording sent by Vince to the Board by email prior to the meeting was approved.

6. Presidents report.

- a. Ongoing discussions are underway with RA regarding ACT hosting the AMRC as well as other National events. Discussions include what the pre-requisite (infrastructure) requirements would be for the ACT. The Board agreed these discussions should continue and further exploration undertaken with the ACT Government regarding what support (funding or otherwise) is available.

7. Director of Finance Report.

- a. Finance report presented by email due to the Treasurer's apology for this meeting. It was noted that aged receivables had increased significantly recently due to the invoicing of our major grants/funding, although 98% of receivables were sitting at under 30 days.

8. Regatta Secretary Report.

- a. Second half of the season is about to kick off. Some interstate clubs are attending some of the next regattas.
- b. 16 March – ADFR regatta, some additional ADF rowers will be competing and additional ADF races are to be incorporated in this particular regatta.
- c. Mention was made of the possibility of a specific Masters regatta for the ACT – to be investigated further.
- d. RACT graded regatta in the last week in April – to be marketed to NSW clubs.

9. Head of the Lake Sub-Committee Report

- a. The previous recommendation from the HotL sub-committee was for the seat fee premium of \$4 to be rescinded. The 2018 seat fee premium was invested in the HotL (medals) and it is suggested that the seat fee premium for this event is maintained to further develop this event.

ACTION: The Board approved the advertised seat fee of \$12 (incorporating the \$4 premium) is to remain for this event for 2019.

10. Boat Race Official Sub-Committee Report

- a. This committee is working well addressing issues as they arise.

- b. 'Ready to Race' – guidelines for novices attending their first ACT regatta are being written by the ACT Chief BRO. This document will be circulated to clubs for feedback shortly.
- c. Online scratchings are now available prior to the day rather than only by text message changes on the day. Substitutions still need to be actioned officially via the RACT tent on the day.
- d. The flag system of notification of adverse weather conditions is to be activated at RACT regattas with the flag located at Weston Park. The flags will be run in conjunction with increased communications via Team App, Rowing Manager sms, text messages, emails etc. to advise participants of the most up to date weather related decisions regarding racing.
- e. **ACTION:** All the above recommendations were approved by the Board.

11. Executive Officer Report.

- a. The new RACT MPIO has been appointed and is undertaking training now.
- b. Live streaming at regattas – CGS, with appropriate equipment, and with CASA licence will be doing modified testing of online streaming at the regatta on 2 February, then at the regatta on 9 February, all equipment will be trialled. The HotL and ACT Champs will be the two regattas to be covered with full live streaming.
ACTION: The Agreement details regarding this project with this provider are to be confirmed.

12. Safety & OHS.

- a. Visiting crews – lake traffic flow issues have been noted and behaviour issues have been increasingly noticed over the years as growing concerns. An official visiting club induction process was tabled as an option to address these concerns, with an online package being sent to those who have registered with RACT as coming to the ACT (similar to visiting club package attending regattas).
ACTION: The Board approved the new visiting club protocol; clubs to register with RACT prior to visit, and RACT information package to be distributed as interstate clubs register their visit details.

13. Other business.

- a. Community Engagement Sub-committee – Alison Creagh advised that this sub-committee is currently formulating plans and working through details of the structure of this group. The summary report from RA with feedback from their whole of sport survey undertaken in 2018, regarding rowing community concerns and suggestions, is being considered to formulate the agenda and action items for this group. This group could tap into the existing twice yearly RACT community feedback meetings.

Meeting closed 7.26pm.