



## BOARD MEETING MINUTES

Rowing Australia Board Room  
Monday 22 July 2019 at 5.30pm

1. **Attendees:** Catherine Bowyer, Alison Chinn (Regatta Secretary), Alison Creagh (Chair), Nick Hunter, Bill Mason, Vince McMahon (Director of Finance), Caroline Pijpers, Deb Styman (Secretary), Stuart John (Executive Officer)
2. **Apologies:** David Bagnall
3. **Acceptance of Minutes of the May 2019 meeting.** Accepted and the Board noted that no June meeting was held. As well as the note in these minutes, the RACT Open Forum feedback and responses are to be circulated more widely via website and email to the RACT community.
4. **Acknowledgement of the passing of Nick Garratt.** Official thanks to Renae D. and to ACTAS to be sent from RACT. Board wishes to thank all those who are providing additional assistance at this difficult time and paused to reflect on the immense contribution that Nick has made to the Rowing ACT community and particularly the RACT HPP. Initial interim plans for the RACT HPP were presented by Stuart. Further ongoing arrangements were also discussed with a proposed position advertisement scheduled for the start of August with closure the week following Worlds.
5. **Matters Arising:**
  - a. HPP – see above. Recent World Cup successes by ACT rowers were also noted.
  - b. AGM – four elected positions will be vacated this year including President and Treasurer. Overview of the process this year was presented by Vince. A special note of thanks was noted to both David and Vince for their long-term, valued contribution to RACT.
  - c. Rowing ACT boathouse – no news to date. ACTAS shed site was mentioned for future follow-up with the ACT gov. This item will be incorporated into upcoming RACT meetings with the ACT gov.
  - d. Lake traffic rules – an incident report graphic was presented by Stuart showing incidents and near misses reported in 2017 & 2018. **ACTION:** Further safety reports and statistics to be sourced for Board consideration.
  - e. Change to By-Laws – Regatta Sub-Committee. Approved by the Board as per previous Board discussion.
  - f. Teleconferencing options – not discussed this meeting.
6. **Action Items from last meeting:**
  - a. ACT State Team – not discussed this meeting.
  - b. Visiting clubs register – this register for the ACT has been developed by Stuart and modelled on similar interstate registers.
7. **Safety & OHS.** No incidents to report.

8. **Presidents report** – President absent.
9. **Director of Finance Report** – The Board endorsed the draft annual financial accounts for submission to the Auditor and noted that the Director of Finance may make further non-material changes.
10. **Regatta Secretary Report** – WTT volunteers; still lacking in numbers. Also noted that tinny driver with licences were in short supply.
11. **Executive Officer Report.** A new CFO for RA will start in early August. Stuart will be attending the National Sports Convention this week in Melbourne. Congratulations to Stuart also on receiving his Sports Management Masters Degree in QLD next week.
12. **High Performance Sub-Committee Report.** Some outstanding performances by ACT athletes were noted at the World Cup events recently.
13. **Regatta Sub-Committee Report** – second meeting is to be scheduled shortly to confirm the dates and order of events for particular regattas.
14. **BRO Sub-Committee Report** – Report from the most recent meeting on 9 July was tabled. Application for funds to support further start platform maintenance was approved by the Board. The Board also noted that all RACT boats should have a prop-guard installed, as per BRO meeting recommendation. The new BRO recognition trophies were tabled and will be presented for winners to keep (in addition to the perpetual trophies). The Board also noted the BRO recommendation and approved that all Officials must have their WWVP card.  
**ACTION:** The EO was requested to facilitate a Boat Licence course for September or October of this year, with all Clubs being advised as soon as arrangements have been finalized. The course should also be promoted in the E-News and on our Social Media.
15. **Other business.** No further business.

Meeting closed 7.07pm.