



BOARD MEETING MINUTES

Rowing Australia Board Room
Monday 26 August 2019 at 5.30pm

1. **Attendees:** David Bagnall (Chair), Catherine Bowyer, Alison Chinn (Regatta Secretary), Alison Creagh (by Skype), Nick Hunter, Bill Mason, Vince McMahon (Director of Finance), Caroline Pijpers, Deb Styman (Secretary), Stuart John (Executive Officer)
2. **Apologies:** nil
3. **Acceptance of Minutes of the July 2019 meeting.** A small amendment noted by Vince is to be made to clarify one point. Minutes were approved otherwise.
4. **Matters Arising:**
 - a. HPP – advertisement has been posted for the Head Coach role. Formal applications are still pending. It was noted the athletes were performing well so far overseas.
 - b. Rowing ACT boathouse – recent check reveals no progress to date on the RACT boathouse on BMP. ACTAS site is still being explored. Political contacts on both sides are being maintained and pursued to ensure all are aware of RACT infrastructure priorities.
 - c. Teleconferencing options – it was noted that Skype options are available from the RA Boardroom. Zoom has been offered also, as alternative, but has a monthly cost.
5. **Action Items from last meeting:**
 - a. ACT State Team selection policy for 2020. As previously agreed this is intended to be circulated by September and draft policy will be circulated out of session for Board approval. **ACTION:** Nick Hunter to circulate draft policy.
6. **Safety & OHS.** Incident was reported involving a CGGS 2x and CGS masters 1x. Concern was raised about the HP U21 men's crew rowing on the wrong side of the lake recently during busy periods. The RACT visiting coach briefing/induction is vital – which should include any current lake changes and these changes are to be advised to interstate coaches between visits. **ACTION:** All incidents are to be tracked by RACT with any 'near miss' incidents to be reported also, this is to create a more detailed picture for identifying common high risk areas.
7. **President's report** – Water Police re-location issue was discussed. **ACTION:** RACT to expand on a potential second option for the Rowing ACT Boathouse and present this to key stakeholders.
8. **Director of Finance Report** – waiting for Auditors Report to arrive this week. Director of Finance will submit a full report following the AGM with hand-over instructions for the incoming Director of Finance.

9. **Regatta Secretary Report** – Regatta program needs to be confirmed as soon as possible. Discussion was held on the Regatta Sub-committee recommendations. The regatta dates proposed for the 2019/2020 season were accepted. The order of events for events, as submitted by the Regatta Sub-Committee will be further discussed by several Board members and confirmed as soon as possible (close to 1 September). BRO recruitment was discussed with ideas on incentives mentioned (rather than penalties being issued to clubs for not proving appropriate BRO's for regattas). **ACTION:** Nick Hunter to present details of this incentive proposal at the next meeting.

10. **Executive Officer Report.**

- a. Safety issues following the recent rower fatality in Austria were discussed at the RA EO teleconference. Safety, rower capsize/recovery as well as equipment checks before getting on the water were noted as key issues to consider in RACT regatta logistics and risk management plans. Board agreed that random heel checks to be considered at RACT regattas and also spot checks in boathouses to be undertaken periodically.
- b. Live streaming of events - paper was discussed in RA EO meeting. Costs estimates were a concern even with cost distribution across all States.
- c. Social media stats provided – RACT was the 3rd most engaged sport fb page reflecting a growth in RACT social media audience.

11. **High Performance Sub-Committee Report-** no report.

12. **Regatta Sub-Committee Report** – circulated prior to this meeting for Board consideration. Suggestion on the C grade change to 1800m was discussed with club email feedback suggesting this was not acceptable at this stage. **ACTION:** C grade to remain as 1500m for this coming season and to be reviewed at a later date.

13. **Other business.**

- a. Next board meeting date – unconfirmed until after AGM.
- b. WTT – additional coverage required by volunteers required.
- c. Annual Report – noted a draft will be circulated to the Board this week for comment prior to publication.
- d. LTRC shed upgrade was imminent – LTRC has alternative plans in place from 1 September through until Christmas potentially.
- e. Radford coach PD session held last weekend was very well done and Vicky Spencer was commended for organising this session.

Meeting Closed 6.55pm.