



BOARD MEETING AGENDA

Rowing Australia Board Room
Monday February 17 2019 at 5.49pm

1. Attendees:

Board: Alison Creagh (Chair), Alison Chinn, Catherine Garrington, Nick Hunter, Ben James, Ben Page (skype in), Caroline Pijpers, Deb Styman, Katrina Wiseman.

Staff: Dave Fraumano (Head Coach), Stuart John (Executive Officer)

2. Apologies: Kent Peters

3. In camera session

4. Register of interests – Nick Hunter - noted changes.

5. Acceptance of Minutes of the January 2020 meeting – Ben James accepted, Catherine Garrington seconded.

6. Outstanding action items

- a. **Additional buoys on LBG** – noted these were still to be placed by NCA.

7. Out of session resolutions

- a. **22 Feb Regatta** – Board ratified this replacement regatta to occur on this date. Noted that this would mean regattas 3 weekends in a row and that this would impose on volunteers significantly. BRO's were consulted before this replacement regatta idea was floated with the Board. A note of appreciation was expressed to BRO's for accommodating regatta changes this season due to the difficult conditions faced this season.
- b. **ACT Grade Champs order of events** – accepted out of session and published.
- c. **50% reimbursement of seat fees for cancelled regatta** – agreed out of session with fundraising for bush fires still supported as part of these reduced seat fees. **ACTION:** Stuart to investigate funds raised for bushfires being donated to an ACT bushfire fund rather than the RA/NSW fund – this was seen as more appropriate given the fires destroyed a significant part of the ACT.

8. Workplace health & safety report.

- a. Lake User Group update – large amounts of bacteria and algae are currently reading in LBG. Water level however, has risen significantly with recent rains. Stuart John has taken on the position of Chair of the Lake User Group for this year. **ACTION:** Coaches/clubs are to be reminded to inform RACT of any observed lake problems for follow up with the NCA.
- b. Air quality, wind & heat policy updates are pending.

- c. Safety incidents – none have been reported. One incident noted by word of mouth, occurred in front of the submarine cable. **ACTION:** A reminder is to go to clubs monthly, stating it is mandatory to report incidents to RACT.
- d. ACTAS shed – the workshop roof and outdoor shed are still under repair following the recent severe hail storm.

9. Community Feedback (complaints & compliments)

- a. One point score comment was noted on 22 Feb regatta (which is not a point score regatta).

10. Head Coach update

- a. Air quality improvement has meant good on-water sessions recently with good results at NSW Champs. Invites to Olympic trials have followed NSW Champs performances.
- b. Younger athletes are improving all the time now with continuity of training.
- c. Interstate selections, looking at how to get more male and female rowers on the water.
- d. One athlete used the additional funding offered by RACT to assist with getting out of the ACT for training during the challenging conditions of summer in the ACT.
- e. It was noted that with the Tokyo Olympics this year, some ACT selections may be difficult.

11. Director of Finance report – reports were circulated to the Board prior to the meeting by email.

- a. Question raised on the difference since last year, on the costs of Insurance and RA Affiliation fees.
- b. Request for registration numbers to be presented for tracking purposes (Junior/Senior). **ACTION:** Registration numbers to be presented to the Board.
- c. Query on the outstanding debts and what the action should be for these. **ACTION:** A RACT Debt Collection policy is to be developed for future reference.

12. Items for decision:

- a. Women in Rowing table – event on 28 March in Sydney. A RACT table of 10 has been purchased. Agreed seats for staff are to be complimentary and significant local rowing personalities are to be invited to join in the table complimentary. **ACTION:** Further suggestions for event invitations are to be sent to Alison Creagh.
- b. Uniforms – final blazer design. Decision was made on the style and crest/logo entitlements for a new RACT blazer. RACT is to subsidise current rower purchases for embroidery component. Polo shirt samples for BRO's were also discussed and decided.
- c. State team presentation event – booked 19 March 2020 in the marquee at the CYC. Selected ACT Open and Masters crews are to be invited to this event with complimentary tickets.
- d. Alphanumeric bow numbers – surplus funds from the 2019 HotL event have been requested by the ACT schools to go towards 3 sets of Alphanumeric bow numbers. It is proposed that these will be used at the HotL, and then could be rolled out for other RACT events. **ACTION:** Stuart to investigate if these bow numbers will work for ACT Champs.

13. Items for discussion:

- a. Interstate selection update (Open & Masters)
 - i. Open crew selections - discussion included in Head Coach Update (item 10.f) above.
 - ii. Masters crews were discussed, including coach appointments.

- b. Infrastructure Working Group update – Ben James circulated documents providing a summary of current infrastructure situation and potential updated infrastructure priorities. Following discussion, further investigations on some options are to take place.
- c. Regatta updates – a summary of entries and regatta organisation was provided by Stuart. The HotL event particularly is looking for additional volunteers and additional venue facilities this year, more interstate schools are expected to attend this year.
- d. Sponsorship model – **ACTION**: Alison is undertaking to develop a model for RACT as soon as possible for immediate activation.

14. Items for noting

- a. Patronage update – Governor General has been approached with a decision on patronage expected shortly.
- b. Policies for Development/Review – continuing to review policies, including an employee assistance program.

15. Other business – none noted.

Meeting closed 8.29pm.

Next meeting – Tuesday 17 March 2020