



BOARD MEETING MINUTES

Remote (Skype)

Monday 20 July 2020 at 6pm

1. Attendees:

Board: Alison Creagh (Chair), Alison Chinn, Catherine Garrington, Nick Hunter, Ben James, Ben Page, Kent Peters, Caroline Pijpers, Deb Styman

Staff: Dave Fraumano (Head Coach), Stuart John (Executive Officer), Katrina Wiseman (Administration Officer)

2. Apologies: nil

3. In Camera Session

Staff to join for 6.20pm

4. Register of interests – nil recorded

5. Acceptance of Minutes

- a. June 2020 Board Meeting – item 7 amendment – to read “formal congratulations to Alison for her Member of the Order of Australia Medal”. Minutes were accepted with this amendment.

6. Outstanding action items

- a. Safety Review Update. Pending due to consultant availability issue.
- b. Updated RACT Communications Policy – has been reviewed by the Communications Sub-committee. **ACTION:** A final draft is to be circulated to the Board to be accepted at the August meeting.

7. Workplace Health & Safety report

- a. Report on safety incidents:
 - i. One crew boat hit land and sank near Commonwealth Ave Bridge. No action required by RACT at this stage.
 - ii. Buoy line in lane 1 of the course is not anchored which lead to sculler being stuck in the reeds in heavy fog. Buoy line maintenance has been performed recently with further maintenance and a possible refresh of the course buoys to be investigated.

8. Community Feedback (complaints & compliments)

- a. COVID-19
 - i. It was noted rowers were generally grateful to be able to do the WTT last weekend.
 - ii. One ACT rowing club reported on one of their members undertaking Covid-19 self-isolation. As a precaution, RACT informed the wider ACT rowing community. No infection was noted following this self-isolation.

- b. Other reports – nil noted.

9. Head Coach update

- a. Athletes are back in action on the water this month. Promising performances were noted in the WTT.
- b. ANU is limiting access to their facilities due to Covid-19 with HPP crews training from this site slightly restricted.
- c. Level 2 coach workshop will be run by Renae D. shortly.
- d. It was noted the ACTAS shed will be going through a Workplace Health and Safety assessment shortly.

10. Director of Finance report

- a. 2019/20 Financial Statements. With additional Government Covid-19 funding, the organisation is sitting comfortably currently. Financial papers, including the annual financial accounts for the auditor were circulated prior to the meeting for Board consideration and acceptance. Thanks were noted to all who have been involved with the financial management of RACT accounts. **ACTION:** The Financial Statements were accepted by the Board ready to present to the Auditor.

11. Annual Report & AGM

- a. Conduct of AGM (COVIDSAFE restrictions). Face to face and virtual options were discussed. Content and contributions to this year's Annual Report were noted.
- b. Rowing ACT Life Membership – nominees were considered. **ACTION:** Further discussion and decision on Life Member nominations to be undertaken at the August Board meeting.

12. Items for decision:

- a. 2020/21 Regatta Calendar – the Regatta Sub-committee Chair joined the meeting for this item and provided an overview of outcomes from the two meetings recently. Meeting minutes were circulated to the Board.
 - i. ACT Champs/HoTL and final regatta options to be explored further by the Sub-committee. **ACTION:** Regatta dates as proposed by the Regatta Sub-Committee were accepted by the Board, with further investigation on the ACT Champs/HotL event to be undertaken.
 - ii. Coastal rowing event discussion is continuing regarding the next options for rowers following the proposed ACT demonstration events.
 - iii. RACT Annual Presentation event at Government House – tabled for December – is to be factored in to the regatta calendar.
 - iv. Regatta Order of Events – **ACTION:** alternative/rotation regatta programs proposed are to be in operation next summer.
- b. Head of the Charles virtual tie-in with the Head of the Molonglo. A draft course was tabled for Board consideration – **ACTION:** Board approved this concept and requested further development of this event.
- c. Radford College oar colours – colour clash noted with ADF/ADFA rowing. **ACTION:** Radford version with “R” approved on both sides of the blade. **ACTION:** ADF to be approached to confirm the updated colours and design of their oars to minimise confusion. **ACTION:** RACT Rule wording amendment regarding club colours and designs suggested – Nick H. to provide draft wording amendment for Board consideration.

13. Items for discussion:

- a. State of Origin review. RACT submitted feedback to RA after ACT coach consultation was included. A further draft paper will be circulated by RA.

- b. Penrith Cup boat type – potential changes raised - this could be switched from LW sweep to LW sculling. Adaption is to fit with current international trends.

14. Items for noting

- a. Winter Time Trial 1 – volunteers were light-on from some clubs participating. X-Training Challenge numbers increased.
- b. Veterans and their Families Indoor Rowing Program – ACT Gov public announcement and media coverage of Veterans funding with RACT was noted. Two ergs to be purchased with the RACT grant funds.
- c. COVIDSAFE Meeting Plan – to be distributed to the Board.
- d. RA Council update was provided by the President.
- e. ACT Government 2020 CAP Grant submission.
- f. RA Coastal Rowing (RACT President) and Indoor Rowing (RACT EO) Working Group Updates.
- g. RA Masters Commission and AMRC update. LW masters events and Para masters events noted. SIRC was confirmed as 2021 venue for AMRC. Noted Interstate masters crews being classified as 'D' age is up for review with RA.

15. Other business

- a. AGM notice will need to be published 21 days in advance (rather than 14 days) if RACT Rule changes are proposed (as per item 12c above).

16. Meeting closed 8.35pm.

17. Next Meeting: 17 August July 2020

BOARD PAPERS

Workplace Health & Safety:

Michele Smith, who has been working on the Rowing ACT WH&S Review, has provided draft documents for the Board to review and comment.

Items for decision:

2020/21 Rowing ACT Regatta Calendar

The proposed 2020/21 Regatta Calendar would see the following events:

2020

- a) Col Pantou Memorial Marathon 20 September 2020
- b) Disher Cup 10 October 2020
- c) Head of the Molonglo 18 October 2020
- d) Tuggeranong Cup 24 October 2020
- e) Radford/Daramalan Regatta 7 November 2020
- f) CGGS/Marist Regatta 21 November 2020
- g) CLRC Sprints 5 December 2020

2021

- h) CGS Regatta 30 January 2021
- i) ANU Regatta 13 February 2021
- j) ACT Head of the Lake/ACT Championships 27-28 February 2021
- k) BMRC Club/Masters Regatta 13 March 2021
- l) CRC ACT Masters Championships 10 April 2021

Board Action: Agree/Not Agree/For Further Discussion: that the proposed regatta calendar be accepted.

Head of the Molonglo/Head of the Charles tie-in

This year's Head of the Charles has been changed to a virtual event, with entrants allowed to either complete the 4702m on an erg or on their own water. This is due to be held in mid-October, which would tie in with the proposed date for the Head of the Molonglo. A course running from the Molonglo River and finishing near the National Museum comes in around the 4702m distance, making it possible to have entries for the Head of the Molonglo valid for the virtual Head of the Charles.

Board Action: Agree/Not Agree/For Further Discussion: That Rowing ACT look into a Head of the Molonglo/Head of the Charles tie-in event.

Radford College oar colours

Radford College has requested a change to their oar colours to be authorised under By-Law 4.

Board Action: Agree/Not Agree/For Further Discussion: that the proposed changes to the Radford College oar colours be ratified.

Items for discussion:**State of Origin review**

Following two sets of discussions featuring councillors and CEOs, Rowing Australia is preparing several options for further consideration. An update will be provided.

Penrith Cup boat type

A recent State CEO's meeting raised the topic of the boat class used in the Penrith Cup, and whether that would be better switched from a four to a quad. The rationale behind that argument is that there are no longer lightweight sweep events at the World Championships, as well as bringing the event into line with the Victoria Cup. The Board is asked for their opinion on whether a change to a quad is supported.

Items for noting:

- a. Winter Time Trial 1 & X-Training Challenge
- b. Veterans and their Families Indoor Rowing Program
- c. COVIDSAFE Meeting Plan
- d. RA Council update
- e. ACT Government 2020 CAP Grant submissiong
- f. RA Coastal Rowing and Indoor Rowing Working Group Updates
- g. RA Masters Commission and AMRC update