



BOARD MEETING AGENDA

RA Board Room

6.00pm Monday 21st June 2021

1. Attendees:

In attendance: Alison Creagh (Chair), Kent Peters (Director Finance), Deb Styman (Secretary), Alison Chinn, Catherine Garrington (arrived 7.30pm), Luke Letcher, Neil Smith, Tobias Wehr-Candler, Ben Page (via skype).

Staff: Sally Clark (Executive Officer), Dave Fraumano (Head Coach – left meeting at 7.45pm)

2. Register of Interests:

Board members are asked to advise any possible conflict of interest relating to agenda items for this meeting.

3. Acceptance of Minutes – proposed Neil, seconded Tobias.

4. Outstanding Action Items:

- a. Review of Seat fees and whether they are able to cover the regatta costs.

Action: Kent Peters to look into this review. WIP – end of July target end date for review.

- b. Investigation into concerns related to women/men participating in reciprocal men's/women's events. Preliminary work has been undertaken on a guideline document with final draft to be presented to the Board for consideration. Draft document was circulated to the Board for feedback.

Action: Further research and checking required at this stage (grade score reference, RA and ACT government policies). Consultation with the ACT rowing community to be factored in to the process.

- c. Trophies in the ACT. Sally has completed a tracking spreadsheet document for trophies in the ACT. A discrepancy was noted in the male/female ratio of trophies. Comparison of trophies to take place checking parity between genders. Update to be provided at next meeting.

Action: Sally/Alison Creagh to provide advice to the Office of the GG on the options for new trophies.

- d. Buoy lines on course.

Action: Thank you letter is to be sent to the previous buoy line crew.

5. Director of Finance Report (Kent Peters)

Reports circulated to the Board prior to meeting. Noted a solid balance sheet currently. RACT accounts will be ready to be sent to be audited shortly, ready for presentation at the AGM.

6. Executive Officer Report (Sally Clark)

Report document circulated prior to meeting. The Board agreed that the appointment of the current Chair of the RSC be extended until further notice.

7. Head Coach Report (Dave Fraumano)

Report circulated to the Board prior to the meeting. Congratulations to Kat Ross who has qualified for Tokyo. Good luck to Luke Letcher and Caleb Antil on qualifying for Tokyo also. Recruitment is still underway for assistant coach and administrative support for the program.

Thanks were noted from the Board to Sarah Davoren for her support to both Sally and Dave.

8. WHS and Safety Incidents Report (Sally Clark)

WTT's – The recent small boats WTT course was shortened due to windy conditions. 5-6 capsize were noted. An official report has been submitted by Chief BRO from the event. Discussion on the suitability of tinny boats and drivers for executing rescues at events.

Action: Review to be undertaken by a small working group on the issue of rescues. (Catherine, Kent & Sally). Confirming no entries on the day will be accepted for WTT's.

9. Items for Decision:

- a. Sea Plane on LBG- submission to the NCA (due 22nd of June). A submission from RACT has been drafted and will be sent to the NCA tomorrow. It was noted several rowing clubs are also lodging submissions.
- b. Sub-committees, Governance and Safety Working Group report. (Neil Smith)
Suggestion that these become separate sub-committees. A paper has been prepared and will be circulated to the Board prior to the next meeting. Thank you to Neil for work on this paper.
- c. Adrienne Mackenzie to be elected chair of the RSC for the 2021/22 regatta season. Adrienne was elected to Chair the RSC until further notice (as per item 6 above).
- d. Rowing ACT AGM and Annual Report:
 - i) Proposed date 27 Sep 2021 – accepted.
 - ii) Board election – several positions will be up for re-election. Notice to clubs and schools is to be sent prior to the official notice of AGM, to advise of positions vacant.
 - iii) Theme for Annual Report - suggestion for a theme is "Volunteering". All levels of volunteers to be covered (Club, buoy maintenance etc).

10. Items for Discussion:

- a. Trophies of the ACT – discussed above.
- b. Future Masters selection process – the process will be reviewed following the changed process this year.
- c. Regatta sub-committee update.
- d. Regatta course refurbishment is being undertaken by the NCA. A new RACT volunteer buoy line maintenance crew needs to be sourced.

11. Items for noting:

- a. RA AGM/Strategic Forum.
- b. Masters Commission update.

- c. ACTAS shed update.
- d. Congratulations were noted from the Board to Kat Ross, Luke Letcher and Caleb Antill on their selection on the team for the Tokyo Olympics.

12. In camera session (if required)

Next meeting/events:

Strategic Forum: Thursday 8th July 5.30-8.30pm (RA board Room)

Board Meeting: Monday 19th July, 2021.

Meeting closed 8.45pm



Alison M. Creagh
President
Rowing ACT
19 July, 2021