



## **MINUTES OF BOARD MEETING**

YMCA Sailing Club, Yarralumla Bay  
Wednesday 15 February 2017 at 6.30pm

**Present:** D. Bagnall (Chair), R. Curtin, A. Chinn, C. Bowyer, J. Williams, P. Marshall, J. O'Brien (Executive Officer)

**Apologies:** V. McMahon, P. Davoren

**Minutes:** Minutes of the meeting of 18 January 2017 has not been brought to the meeting.

**President's Report:** The President thanked Vicky Newman, Alison Chinn and Michael Cusack for their work between EOs.

The President has corresponded with Simon Dunphy (Marist) regarding slow rowers and suggested he could put the kids into quads rather than singles and doubles, partly from a duty of care perspective as they are slow. Simon does not concede that they are incompetent, rather that they are slow. Unclear how to manage young slow rowers and if we restrict them for large regattas. A. Chinn said capsizes are occurring too regularly which is a safety concern and a liability for RACT. With the new grading system we have kids entering regattas in the wrong division. N. Hunter said the officials qualified are not trained for rescue. The cost of having lifesavers at regattas is very high and not worthwhile.

The time the slow rowers take is delaying the regatta and causing other issues later in the regatta. Grades As, Bs and Cs are not being able to race later in the day when conditions change.

A referees report should be distributed (N. Hunter identified one used to be) so we are across issues like capsizing, slow rowers. We need to clarify if capsizes are a safety issue so they can be reported accordingly.

Regatta Sub-committee needs to review the order of events and liaise with clubs at season's end. Involve clubs in decision making.

Action: Collect data from other states – do they restrict by age, qualifying time – other measurable.

Action: David and Alison to write a proposal to the Board for approval.

The President identified the need to have maps of regatta site and clearer definition of car parking and trailer parking. Tents away from pontoons. Clubs are in a habit of doing their own thing and setting up in inconvenient spots.

Action: Josh to look for map in old documents

**Director of Finance Report:** Circulated report was received.

Bairnsdale and Gippsland need following up to pay their overdue seat fees

Action: Josh to follow up outstanding invoices

**Executive Officer Report:** J. O'Brien has settled into the office after beginning on February 7<sup>th</sup> and thanked Michael Cusack for his help during the transition. He has been spending time meeting with key stakeholders.

**Regatta Secretary's Report:** The Point score has gone out, with more effort needed to advertise the score as it is a close race at the moment. The RGS is working well with little push back.

Winter Time Trials dates need to be organised and lake booking David proposed dates for a weekend in each of May – September. Potential clash of Master's Championships. Proposed for 27/28 May, then 3rd weekend of the month from then on.

Action: Wider distribution and notification of point score and results via email and social media platforms.

Action: Josh to research dates and report back before provisional dates are released.

**High Performance Report:** Head Coach job has been advertised on Sportspeople. Advertisement included broad areas of responsibility. RA & N. Hunter have forwarded to suitable applicants. Applications close 26 February.

Contract has not been signed yet and will be delayed until the Head Coach is recruited for their input.

Pathways Coach has not been advertised yet.

Some general discussion was held around the makeup of the interview committee.

Discussion about a possible launch of the ACT Pathways Program when the position is recruited. Potentially a double header event with the 20 year anniversary of the Kings Cup reunion.

**Boathouse Update:** D. Bagnall reported no news – waiting on further info.

**Safety:** A. Chinn asked for BRO reports to be tabled in the future.

P. Marshall suggested we track stats from BRO reports to identify issues. We will look at the report as it is now and decide if/what further information is required.

A.Chinn said Clubs need to be aware and careful of paddleboarders – she and Edwin had to rescue paddleboaters recently.

Catherine asked about lights on Buoys. David suggested talking to NCA regarding adding lights. Catherine will follow up.

Jacqui highlighted the need to inform clubs to use lights as it is now starting to become dark.

Action: Josh to inform clubs to use a light as light hours are now changing and Water Police will stop to inspect boats.

**State Teams:** David had no information. Tentatively enter Luke Letcher, Cara, Ian Cooper Katherine Ross. Entries to be ratified closer to Nationals.

Action: David to talk to Renee about zooties

**Governance of Valuable and Attractive items:** P. Marshall said there is a need for the Board to have confidence in how the trophies are stored and managed. There needs to be a process to track the trophies should they ever be given out.

P. Marshall suggested they be valued and put on the books. D. Bagnall said that V. McMahon feels they shouldn't be on the books however insurance for them is a better option. V. McMahon feels that they are likely all under \$1000 except for the solid Silver one, however the information on them is valuable and needs to be recorded.

Action: Josh to get trophies valued

**Ethos CRS Communications Strategy Proposal:** R. Curtain gave some background to how this proposal came to be. Some general discussion round what we could do internally and what might need to be outsourced.

Action: Josh to begin some work on an internally developed strategy.

**Photo Competition Update:** J. Williams said we had some good initial interest with the second round to be opened this week.

P. Marshall said on the website the Gallery is quite out of date (2014) and could do with some recent photos.

**Other Business:** C. Bowyer said CLRC's new shed is close to completion and they are looking to move on March 10. With the dock is due to arrive in May, C. Bowyer asked if CLRC could borrow a dock from RACT until then. David said that would not be possible and suggested that CLRC continue to use the beach as RACT still have regattas until that late in the year. Para-rowers are the main concern as they won't be able to get into the boat.

C. Bowyer asked about the ability to collect data on disabilities so volunteers are better equipped to work with para rowers. Privacy is potentially the issue however it is important for volunteers to be well-informed for safety measures.

**Meeting Closed:** 8.01 pm

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Chairman

15/3/17