



## BOARD MEETING MINUTES

Remote (Skype)

Tuesday March 17 2019 at 5.45pm

### 1. Attendees:

Board: Alison Creagh (Chair), Alison Chinn, Catherine Garrington, Nick Hunter, Ben Page (late joining), Ben James (late joining), Kent Peters, Caroline Pijpers (late joining), Deb Styman

Staff: Dave Fraumano (Head Coach), Stuart John (Executive Officer)

### 2. Apologies: Catherine Bowyer.

### 3. Register of interests – nil noted.

### 4. Acceptance of Minutes of the February 2020 meeting – accepted Nick Hunter, seconded Catherine Garrington.

### 5. Outstanding action items

- a. Volunteer planning proposal – held over to a later time.

### 6. Workplace health & safety report

- a. Covid-19 implications – pandemic planning has now been added to risk management framework. Alison Creagh noted ACT clubs have demonstrated good measures around hygiene and communicating these measures to their members to date. RA Chief Medical Officer advice was noted regarding preferred boat size for training currently and cox protection. Updated RACT Bulletin to be published tomorrow with the latest advice and hints and tips. Stuart advised that consultation is continuing regularly between the other Rowing SSO's and RA as to best practice in this situation.
- b. Lake User Group update – Stuart reported on the discussion items of the first LUG meeting of 2020. Noted that no complaints have been received by RACT this year from other lake users during the Balloon Festival. Nick advised of a fallen tree at Kurrajong Point which would be good to have removed if possible. **ACTION:** Stuart to lodge a request for tree removal with the NCA.
- c. Safety Review update – quote and recommendations for a WHS policy overhaul by the project consultant were tabled. **ACTION:** this project was confirmed to go ahead.
- d. Incidents & accidents – four on water near miss incidents were noted in the last month. **ACTION:** Nick Hunter, Caroline Pijpers and Catherine Garrington to review options for the Blue Gum point incident hot spot.

### 7. Community Feedback (complaints & compliments)

- a. It was noted several complaints were received regarding the cancellation of the Head of the Lake and ACT Champs events. The virtual regatta, as a replacement idea did not receive sufficient support from schools to follow through on.

### 8. Head Coach update

- a. Underage trials are postponed. Logistics of this postponement are still being worked through. ACT under-age athlete test results showed good numbers and improvements recently.
- b. Updates on all athletes was provided.
- c. Well done to all involved with filling every ACT interstate crew that was possible for 2020 interstate races (bar one LW4- crew).

**9. Director of Finance report**

- a. Reports sent to Board prior to meeting – the difficult period with challenges with bushfires, weather and now COVID 19 which the organisation has been going through was noted in the Profit and Loss. Alison Chinn queried the membership numbers this year, which are currently sitting lower than 2019. Alison Chinn also noted the need for more detailed planning in advance of the next season in case the current challenging issues continue longer. **ACTION:** Stuart to confirm the membership number query.

**10. Items for decision:**

- a. ACT presentation event and ACT zooties - lengthy discussion was held on the format or cancellation of this event and whether athletes should still be issued with ACT rep zooties. **ACTION:** Decision was reached that ACT zooties will be presented now in preparation for any re-scheduled interstate racing option that may arise later in the year. The presentation event will be a small, staggered, outside event this week rather than the original plan.
- b. Covid-19 implications on 2020 Rowing ACT regattas – ACT Masters Championships, winter season & format around rowing. Alison Creagh noted the summer season is effectively over now and tabled a suggestion that an early winter time trial type event might be added. **ACTION:** Message to go to clubs and schools regarding the season finishing early and a pointscore update and include a request that feedback via the Regatta Sub-committee on the winter season options is invited.
- c. Regatta Sub-Committee – discussion around suggestion that the Winter Time Trial days (small boat/big boat) swap days. **ACTION:** Decision made to leave the WTT format as it is for this year with Regatta Sub-committee invited to put forward other minor change alternatives if raised.
- d. Head of the Lake/ACT Championships finances – decision re seat fees. Stuart presented the rough costs of hosting this event this year. Detailed discussion ensued. **ACTION:** Further event costs to be confirmed by Stuart and Kent before final decision on possible refund of seat fees is decided.
- e. **ACTION:** Stuart to send thank you note to Michael regarding assistance with signage and costs being waived.

**11. Items for discussion:**

- a. Head of the Lake/ACT Championships Review – overview provided by Stuart of how this event was well placed to go ahead prior to the decision to fold the event. For future consideration - the staffing commitment required to run these major regattas is significant. This also includes the BRO rostering and volunteer commitment. Entry capacity should also be considered for future.
- b. Infrastructure brief – updated documents detailing the proposal were circulated to the Board and spoken to by Ben James.
- c. Indoor regatta options – held over to the next meeting.
- d. Grants outcomes – it was noted that no triennial funding increase was approved to any SSO in this round by Sport and Rec – RACT amount remained the same for 2020. An additional small grant was issued in recognition of the high percentage of female representation on the RACT Board. One other small capital works grant was also

confirmed.

**12. Items for noting**

- a. Patronage update – Governor-General sent an apology for not attending the Head of the Lake/ACT Champs regatta.

**13. Other business**

- a. Melba High School has expressed interest in re-opening the Lake Ginninderra Rowing shed following a recent RA initiated indoor rowing program. Further work to be done on this to explore the option of a prospective new school club.

**Meeting closed - 9.10pm.**

## Regatta Updates

### 2019/20 Regatta Season statuses

Regatta	Date	NCA/ACT Permits?	2018/19 Entries/Seats	2019/20 Entries/Seats	Other notes
Col Panton	20/10/19	NCA Approved	34 entries, 132 seats	35 entries, 140 seats	
BMRC	26/10/19	NCA approved, ACT Land Use approved	170 entries, 389 seats (525 seats heats and finals adjusted)	128 entries, 271 seats	No Kinross Wolaroi or Radford this season; regatta cancelled day before
Tuggeranong Cup	02/11/19	Approved	24 entries, 96 seats (cxl on day)	19 entries, 76 seats	Seat fees waived for entrants who had also entered cancelled BMRC Regatta
Radford/Daramalan	09/11/19	NCA approved, ACT Land Use approved	252 entries, 618 seats (930 seats heats and finals adjusted) (CGGS/Marist Regatta as second pointscore regatta)	417 entries, 1167 seats	Kinross Wolaroi visit; regatta called off after W A-B 2x (approx. 1pm) due to wind
CGGS/Marist	23/11/19	NCA approved, ACT Land Use approved	242 entries, 530 seats (746 seats heats and finals adjusted) (Daramalan Regatta as third pointscore regatta)	341 entries, 1030 seats	A Creagh, S John, G Northam, E Bien, A Charlton, N Hunter all to Rower of the Year awards in Sydney that night.
Twilight Regatta	07/12/19	NCA approved, ACT Land Use approved	N/A	50 entries, 184 seats	
CGS	01/02/20	NCA approved, ACT Land Use approved	307 entries, 803 seats (1111 seats heats and finals adjusted)	269 entries, 712 seats	Regatta called off on the Thursday due to bushfire threat, smoke potential, and forecast high temperatures and wind.

					Radford only entered junior squad.
ANU	15/02/20	NCA approved, ACT Land Use approved	343 entries, 777 seats (cxl partway) (1109 seats heats and finals adjusted)	423 entries, 1181 seats	Kinross junior squad visit
CLRC Sprints	23/02/20	NCA approved, ACT Land Use approved	39 entries, 84 seats		Cancelled for replacement regatta
Replacement Regatta	22/02/20	NCA approved, ACT Land Use approved		252 entries, 764 seats	
CRC Grade Championships	29/02/20	NCA approved, ACT Land Use approved	171 entries, 402 seats (ADF Regatta; pointscore not championship)	247 entries, 610 seats	
ACT Head of the Lake	14/03/20	NCA approved, ACT Land Use approved	296 entries, 863 seats (included doubles)	270 entries, 901 seats	
ACT Championships	14-15/03/20	NCA approved, ACT Land Use approved	358 entries, 835 seats (included Masters events)	575 entries, 1535 seats	No Masters events 2020
ACT Masters Championships	04/04/20	NCA approved, ACT Land Use approved			