



BOARD MEETING MINUTES

CGS Boat Shed

Monday 18 January 2021 at 6pm

1. Attendees:

Board: Alison Creagh (Chair), Alison Chinn, Catherine Garrington, Ben James, Luke Letcher, Ben Page, Kent Peters, Neil Smith, Deb Styman

Staff: Katrina Wiseman (Acting Executive Officer), Dave Fraumano (Head Coach)

2. Apologies:

Alison Chinn, Deb Styman apology from 6.30pm, Catherine Garrington apology up until 7.00pm.

3. Welcome to new Executive Officer, Sally Clark.

4. Register of interests

Ben Page is now the Treasurer of ADF Rowing Club.

5. Acceptance of Minutes

- a. November 2020 Board Meeting

6. Outstanding action items

- a. Safety-specific newsletter sent to members reinforcing traffic concerns and guidelines – Being released this week.
- b. Membership options for Indoor Rowing – to be deferred to February meeting

7. Workplace Health & Safety report

- a. Report on safety incidents

An incident has been reported where a school quad was swamped by wash caused by the Water Police boat. AC and KW met with the NCA and Water Police to discuss the incident, and while noting that this was the only incident in the past year (which is a significant improvement), discussion was based around the importance of being aware of who else is on the lake. It was also agreed that we would work together to educate the rowing community on the water polices role.

It was noted that there are currently a number of boat camps happening, and hence a larger number of rowers on the lake. In addition to this, the NTC have recently changed their training times, causing more of an overlap with the ACT community training times. Four formal incident reports between NTC and community members have been received, while two more have been received informally. These reports have all been where the NTC rowers have been rowing the wrong way up lane 3 on the rowing course.

ACTION: AC to contact NTC coaches and staff to discuss.

ACTION: KW to contact NCA regarding the orange buoys in lanes 2-3.

Two reports have also been received from ANU about rowers not following lake traffic rules in ANU Bay.

ACTION: Sally Clark to set up a new safety subcommittee once she officially starts in the role. This subcommittee will be chaired by the EO, and Neil Smith will be the board representative.

8. Community Feedback (complaints & compliments)

a. COVID-19

Main point to discuss is the interstate regatta attendance. Discussion postponed.

b. Other reports

9. Director of Finance Report

The finance reports were presented and accepted by the board. The question was raised as to why membership numbers are down, but regatta attendance is up.

ACTION: This question is to be investigated by the EO, including raising it at the Regatta Subcommittee meeting.

10. Head Coach update

a. COVID plans for Interstate Regattas

The HPP program Didn't attend Jindabyne Camp due to COVID, however the Canberra based camp was deemed successful. Evaluation is ongoing as to whether an interstate camp is required in the future.

Perfect Balance and Wintech have been approached to put a proposal for boat replacement forward, and DF will be approaching Sykes as well.

The AIS has revised their travel restrictions, which allows athletes to now attend Penrith regattas and still train on site. Despite this, minimal numbers of athletes will attend the Small Boats Regatta, and discussions are ongoing as to who will attend the NSW State Championships.

The decision around Naitonals has been deferred by Rowing Australia until 1 February. The ACT State team is completing ergs this week. The aim is to keep athletes engaged with training, even if they are unable to travel to Tasmania.

The January Pathways Camp has taken place, with 30 athletes taking part.

TID athletes are nearing the end of their initial contract. They are going well, and discussions will be happening over the next couple of weeks about their plans to continue with training.

11. Items for decision:

a. Interstate clubs attendance at RACT Regattas

The President, EO and 1x Board Member will make a defensible decision around interstate clubs attending RACT regattas on a case by case basis. In general, clubs will be able to attend provided they meet all of the current ACT travel restrictions. Interstate clubs will be allocated their own area and asked to complete comprehensive declarations.

b. RACT HPP attendance at Interstate Regattas

NSW Championships – attendance approved as worst case scenario is that athletes would have to quarantine at home in the ACT

Nationals – Currently approved, but noting the risks that athletes may get to Tasmania and then have to quarantine while there.

It was confirmed that all athletes have the right to decide not to attend a regatta even if the squad still attends. Rowing ACT will provide support where it can to athletes if quarantine is required, however there is no guarantee that RACT will cover the costs involved.

12. Items for discussion:

- a. Rowing in Australia Strategic Plan & National Rowing Charter
Discussion was delayed until the next meeting.
- b. Rowing ACT 2021-2024 Strategic Plan
Previously the RACT Board decided to defer work on the RACT Strategic Plan until after the Rowing in Australia Strategic Plan work had been confirmed. However, other state CEOs have reported doing this in the opposite order. The Board agreed that given this, a meeting would be arranged for Board Members to discuss the overall RACT strategic plan.
ACTION: Meeting to be arranged for board members and new EO to discuss the strategic plan.
- c. Sea Plane Proposal
AC briefed the board on communications regarding the sea plane demonstration. There will be a call for community feedback some time in the near future, however a formal proposal has not yet been released. Currently it is believed that there will be four flights a day, two leaving from Canberra airport and two leaving from the lake. It was noted that the flights leaving from the lake are unlikely to interfere with the majority of the rowing community, and will mainly impact the NTC and ACTAS HPP programs.
The board is asked to consider what our response would be when we are asked to submit feedback, taking into consideration our relationships with the NTC, NCA and other lake user groups. The option to provide education sessions with club, or ask clubs to provide submissions to RACT to inform our final decision was discussed, but no final decisions were made.
- d. CRC Shed Proposal
Rowing ACT will provide a submission in favour of the CRC Shed proposal.
ACTION: EO to write and distribute submission.

13. Items for noting

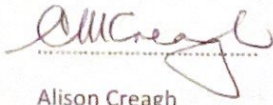
- a. Upcoming staffing changes
 - KW has submitted a resignation, and will have a handover period with the new EO from 2-13 February.
 - BJ will be resigning from the RACT Board after the February meeting.
ACTION: Board members to consider replacements and discuss options with AC.
 - Nick Hunter has offered to do some mentoring with the new EO, at a discounted rate of \$100/hour for any work beyond a weekly coffee catch up. The board approved up to \$1000 to be budgeted for mentoring expenses.
- b. Indoor rowing update
 - i. Para Indoor Rowing Grant
 - ii. World Championship Qualifiers
 - 2 ACT athletes have currently qualified, at least 6 more aiming to qualify.
- c. Membership numbers (attached)

14. Other business

- KW submitted a volunteering recognition proposal where clubs can nominate a volunteer from within the club to be recognised each month. The written proposal will be shared with the board, however it was approved in principle.
- Jacqui Williams has been nominated by the ACT to umpire at Nationals. If selected, RACT will match the subsidy provided by RA.

15. In camera session

16. Next Meeting: Monday 15 February 2021



Alison Creagh

Rowing ACT President

BOARD PAPERS

Items for decision:

- a. Interstate clubs attendance at RACT Regattas
The board is asked to discuss the COVID related implications of having interstate schools and clubs attend upcoming regattas, including the HOL/Junior Championships weekend, and the Open/Masters Championships Regatta.
- b. RACT HPP attendance at Interstate Regattas
Head Coach will brief the board on travel plans and how the COVID risk will be managed. The board is asked to confirm that barring any changes in circumstances, the HPP program can plan to attend interstate regattas, including the NSW Small Boats Regatta, the NSW State Championships, and the Australian Rowing Championships. The board is also asked to approve that the President and Head Coach will be responsible for evaluating any further changes in COVID restrictions and decide whether the squad should be able to travel interstate.

Items for discussion:

- a. Rowing in Australia Strategic Plan & National Rowing Charter
Rowing Australia have shared the draft Rowing in Australia Strategic Plan and National Rowing Charter with the states, and have requested feedback on the documents. Feedback from Alison Creagh has been provided and board members are requested to provide written feedback prior to the meeting so that the board can discuss.
- b. Rowing ACT 2021-2024 Strategic Plan
The board is asked to discuss key points that should be considered from the Rowing in Australia strategy and how that should influence the RACT strategic plan.
- c. Sea Plane Proposal
Alison Creagh will brief the Board on the sea plane proposal and ask for initial feedback.
- d. CRC Shed Proposal
CRC has put forward a proposal to build a new rowing shed and is currently undergoing a public consultation process, which can be found at the link below. The board is asked to discuss whether Rowing ACT should provide a submission.
<https://www.nca.gov.au/consultation/block-5-section-19-yarralumla-8-alexandrina-drive>

Items for noting:

- a. Upcoming staffing changes:
Alison will brief the board on upcoming staffing changes in the RACT office.
- b. Indoor Rowing update
 - Rowing ACT has received a grant to run an introduction to para indoor rowing program. The grant will cover the costs of equipment and coaching/mentoring expenses.
 - The ACT currently has two rowers (Kat Ross and Kerry Knowler) who have qualified for the World Indoor Rowing Championships. At least four more athletes have been invited (based on AIRC & individual results) to submit qualifying times. RACT will work with RA to host the virtual live streamed finals events in February.

Regatta Updates

2020/21 Regatta Season statuses

Regatta	Date	NCA/ACT Permits?	2020/21 Entries/Seats	2019/20 Entries/Seats	Other notes
Col Panton	20/09/20	NCA Approved	39 entries, 171 seats	35 entries, 140 seats	
Head of the Molonglo	18/10/20	NCA approved, ACT Land Use approved	23 entries, 120 seats	13 entries, 64 seats	Change of date from August
Tuggeranong Cup	24/10/20	Approved	10 entries, 40 seats	19 entries, 76 seats	Regatta cancelled day before
Radford/Daramalan	07/11/20	NCA approved, ACT Land Use approved	298 entries, 808 seats	417 entries, 1167 seats	No Kinross Wolaroi; higher club entries but much lower school entries
CGGS/Marist	21/11/20	NCA approved, ACT Land Use approved	370 entries, 968 seats	341 entries, 1030 seats	Final day S John
CLRC Sprints	05/12/20	NCA approved, ACT Land Use approved	20 entries, 98 seats (including coastal event)	N/A	2018 season: 39 entries, 84 seats. 2020 event included coastal events.
CGS	30/01/21	Awaiting NCA approval, ACT Land Use approved. COVID event exemption received.		268 entries, 704 seats originally; replacement regatta 252 entries, 764 seats	
ANU	13/02/21	Awaiting NCA approval, ACT Land Use approved. COVID event exemption received.		397 entries, 1188 seats	
ACT Head of the Lake	27/02/21	Awaiting NCA approval, ACT Land Use approved (public liability + CHO exemption)		270 entries, 901 seats (regatta cancelled due to COVID)	
ACT Junior Championships	27-28/03/20	Awaiting NCA approval, ACT Land Use approved (public liability + CHO exemption)		575 entries, 1535 seats (included open events, regatta cancelled due to COVID)	

ACT Open & Masters Championships	13-14/03/21	Awaiting NCA approval, ACT Land Use approved (public liability + CHO exemption)			
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Member registration numbers

2020/21 (as of 15/01/2021)

2020-2021 Rowing ACT Membership Totals										
(Report @ 15/01/2021 Ages @ 31/12/2021)										
Note: Club Total + School Total does not equal Membership Total (as members may belong to both a Club & a School)										
Club	Unknown	U16	U17	U19	U21	U23	Open	Male	Female	Total
ACT High Performance							1	1		1
ANU Boat Club		0	0	3	14	17	44	26	52	78
Australian Defence Force Academy - ACT		0	0	0	2	11	2	9	6	15
Australian Defence Force Rowing Club		0	0	0	0	0	15	9	6	16
Black Mountain Rowing Club		1	3	4	1	0	108	62	55	117
CGS Masters Rowing		0	0	0	0	0	14	10	4	14
Canberra Rowing Club		1	1	10	14	2	120	76	72	148
Capital Lakes Rowing Club		10	3	15	6	3	52	36	53	89
Lake Tuggeranong Rowing Club		0	3	4	0	0	9	9	7	16
Royal Military College Rowing Club		0	0	0	0	2	23	13	12	25
TOTAL	0	12	10	36	37	35	388	251	267	518
School	Unknown	U16	U17	U19	U21	U23	Open	Male	Female	Total
Canberra Girls Grammar School		43	12	33	7	2	4	5	96	101
Canberra Grammar School	3	65	19	22	8	7	8	72	60	132
Daramalan College		36	17	11	1	0	2	32	35	67
Lake Gininderra College		0	0	1	0	0	0		1	1
Marist College Canberra		33	8	13	3	0	2	59		59
Narrabundah College		0	0	0	1	0	0	1		1
Orana School		0	0	1	0	0	0		1	1
Radford College	2	61	22	31	4	2	11	63	70	133
TOTAL	5	213	73	105	17	9	23	212	233	445
Total Membership	Unknown	U16	U17	U19	U21	U23	Open	Male	Female	Total
TOTAL	5	250	84	135	48	44	410	458	518	976

2019-2020 Rowing ACT Membership Totals										
(Report @ 12/11/2020 Ages @ 31/12/2020)										
Note: Club Total + School Total does not equal Membership Total (as members may belong to both a Club & a School)										
Club	Unknown	U16	U17	U19	U21	U23	Open	Male	Female	Total
ACT High Performance		0	0	0	0	0	1	1		1
ANU Boat Club		0	0	2	30	14	57	35	68	103
Australian Defence Force Academy - ACT		0	0	0	10	29	8	29	18	47
Australian Defence Force Rowing Club		0	0	0	0	0	16	10	6	16
Black Mountain Rowing Club		0	9	5	0	0	86	47	53	100
CGS Masters Rowing		0	0	0	0	0	6	5	1	6
Canberra Rowing Club		1	1	6	4	0	122	73	61	134
Capital Lakes Rowing Club		9	10	14	6	5	71	50	65	115
Lake Tuggeranong Rowing Club		0	0	0	2	0	17	4	15	19
Royal Military College Rowing Club		0	0	0	0	4	9	9	4	13
TOTAL	0	10	20	27	52	52	393	263	291	554
School	Unknown	U16	U17	U19	U21	U23	Open	Male	Female	Total
Canberra Girls Grammar School		56	23	26	2	6	7	5	115	120
Canberra Grammar School	11	86	31	40	13	6	12	100	99	199
Canberra High School		1	1	0	0	0	0		2	2
Daramalan College		51	12	8	1	0	2	36	38	74
Marist College Canberra		31	12	15	0	0	3	61		61
Merici College		1	3	2	0	0	0		6	6
Narrabundah College		0	0	2	0	0	0	2		2
Orana School		0	9	6	0	0	0	4	11	15
Radford College	4	93	26	19	3	4	12	79	82	161
St Clares College		0	0	1	0	0	0		1	1
St Mary McKillop College		0	0	0	1	0	0		1	1
TOTAL	15	319	117	119	20	16	36	287	355	642
Total Membership	Unknown	U16	U17	U19	U21	U23	Open	Male	Female	Total
TOTAL	15	327	122	131	67	65	421	534	614	1148