



BOARD MEETING AGENDA

Via video conference (Rowing ACT Skype) and phone
Monday 16th August, 2021 at 6.00pm

1. Attendees:

Board: Alison Creagh (Chair), Kent Peters (Director Finance), Deb Styman (Secretary), Alison Chinn, Catherine Garrington, Neil Smith, Tobias Wehr-Candler, Luke Letcher

Staff: Sally Clark (Executive Officer), Dave Fraumano (Head Coach)

Observer: not for this meeting.

Apologies: Ben Page

Special congratulations were noted to Luke Letcher and Caleb Antill on their brilliant bronze medal win at the Tokyo Olympics in the M4x.

2. Register of Interests:

Board members were asked to advise any possible conflict of interest relating to agenda items for this meeting – none advised.

3. Acceptance of Minutes:

- a. July Meeting – accepted with changes as noted. Kent proposed, seconded Neil.
- b. Strategic Forum Meeting minutes accepted.

4. Outstanding Action Items:

02/21 Investigation into concerns related to women/men participating in reciprocal men's/women's events.

Action: Draft consultation paper prepared and adjusted to reflect only A Grade women competing in men's events. Any transgender issues can be referred to the RA policy for guidelines. Board to preview the document prior to circulation to the wider rowing ACT community. If consensus is not achieved, a special general meeting will be held to decide.

03/21 Review of Seat fees and whether they are able to cover the regatta costs.

- a. **Action:** Fines and late fees are proposed to be re-introduced from next summer season regattas. Sally will run an awareness campaign to clubs.
- b. **Action:** Tobi to co-ordinate consultation with clubs on how the seat fee increase will occur, (incremental, stepped or lump sum up front increases etc).
- c. **Action:** Sally to co-ordinate the infrastructure 'life of type' review – to establish what will need replacement and when. Update: Sally has contacted Edwin to request this for our IT regatta infrastructure.

05/21 Trophies in the ACT.

Action: Sally/Alison Creagh to provide advice to the Office of the Governor-General on the options for new trophies.

06/21 Buoy lines on the course.

Action: A thank you letter is to be sent to the previous buoy line crew.

07/21 Safety Issues

ACTION: Boat safety – non-standard boats must be inspected and approved by officials prior to entry into any Rowing ACT event. It was noted that ACT BRO resources are not available to check boats at every regatta or event. Sally to advise clubs/schools on the inspection requirement.

ACTION: BRO development plan is to be incorporated into the Rowing ACT Strategic Plan which is currently under development.

5. Director of Finance Report (Kent Peters)

- a. Financial papers were circulated prior to the meeting for Board consideration.
 - b. Similar to previous years, with regards to the HPP grants.
 - c. Audit is on track and will be complete on time for the AGM.
- Accepted DS, seconded TW-C.

6. Executive Officer Report (Sally Clark)

Report was circulated prior to meeting; including CEO meeting notes. It was noted the August WTT was postponed. Discussion on WTT pointscores, presentations, the need for volunteers to be trained for key jobs (starter and finish timer). Noted that BRO's are not in big numbers for the WTT events, it is mostly club volunteers marshalling.

ACTION: A review of the WTT series is to occur off-line, Sally to lead with Catherine and Alison.

ACTION: Final WTT is provisionally set for Oct 9/10 weekend (in lieu of the August event) with the series presentation to follow the event.

ACTION: Board to ask the RA Council about the proposed national event hosting structure and how the consultation process is planned.

7. Head Coach Report (Dave Fraumano)

- a. Report provided prior to the meeting. Current lockdown has disrupted plans, but Team App and train-at-home plans are in place, similar to last year's lockdown.
- b. Para-rowers have exemption to train at the ACTAS shed currently in preparation for Tokyo Paralympics.
- c. Well done to the ACT rowers at the Tokyo Olympics!

ACTION: Selection policy to be prepared ahead of 1 September deadline for publication.

8. WHS and Safety Incidents Report (Sally Clark)

No incidents to report at this time.

9. Items for Decision

- a. 21/22 Regatta Calendar – dates have been proposed by the Regatta Subcommittee and the following items were noted and discussed. The regatta calendar that was submitted was approved by the Board with the following notes and changes.
 - i) Proposal from LTRC for a separate regatta on Lake Tuggeranong will be welcomed (to maintain an event on Lake Tuggeranong).
 - ii) New regatta – Capital Head Race in October (day before Col Panton). With the August WTT postponed and now scheduled for October, this event will be reconsidered for the 2022 regatta calendar, and is therefore not approved for upcoming this season.
 - iii) Grade championships is to be included in the ACT & Masters Championships weekend 19/20 March.
 - iv) The missing regatta hosts for the 4 December regatta to be sourced from clubs who are not already hosting for the coming season.
 - v) Regatta Order of Events needs to be worked up well in advance of the regatta season commencing. **ACTION:** Queries on the Order of Events to be raised for the next RSC meeting – queries are to be sent to Sally by Friday this week.
- b. Indoor Rowing:
 - a) LTRC Indoor Rowing EOI – thanks were noted to LTRC for submitting this EOI. Issues and challenges of this proposal were discussed. A direct indoor rowing membership with RACT was raised as an alternative to be considered. LTRC to be invited to nominate a representative to join the Indoor Rowing Sub-committee to further work through this initiative.
 - b) 2021 AIRC ACT event site. Radford have advised they will not host this event this year. Decision is to plan for a live event with virtual options if required, due to C19 restrictions. Eoi notice in hosting this event will be published this week.

10. Items for Discussion:

- a. Update on RA Rowing in Australia Working Group (Alison Creagh). Comments and queries on this proposal (documents circulated to the Board prior to the meeting) to be submitted to Alison by the end of this week.
- b. Sponsorship prospectus (Sally Clark). The Prospectus preciously circulated was approved to move to the next stage. A possible sponsor list to be worked on next.
- c. Sneddon Hall and Gallop sponsorship proposal (Neil Smith). A potential Agreement was discussed and further discussion and consideration by the Board is to occur before a decision is made.

11. Items for noting:

- a. Rowing ACT Strategic Plan progress. A deadline of the October Board meeting was determined for confirming this updated Plan.

12. In camera session. Not required.

13. Other business:

- a. **ACTION:** Masters selection to be discussed at next meeting.

Future meetings/events:

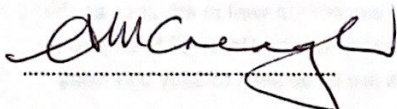
2021 Board Meetings:

- 20 September
- 18 October
- 15 November
- 20 December (TBC)

2021 AGM:

- 27 September

Meeting closed 8.46pm



Alison Creagh

President, Rowing ACT

ROWING ACT BOARD PAPERS

1. Items for Decision

a. *20/21 Regatta Calendar*

The Regatta Sub Committee met on 22 Jul 21. The Regatta Sub Committee Chair's Report is included in this board pack.

The Board is asked to review the draft Regatta Calendar and the comments and recommendations from the Regatta Sub Committee meeting.

Action:

The Board is asked to **approve** the draft 21/22 regatta calendar proposed by the Regatta Sub Committee.

b. *Indoor Rowing:*

a) LTRC Indoor Rowing EOI – membership

LTRC has submitted an EOI to support delivery of Indoor Rowing in the ACT. The LTRC EOI is included in this board pack.

The Board should note that LTRC was the only organisation to submit a EOI.

The Board should note that LTRC has expressed tentative interest in supporting Indoor Rowing in the ACT particularly through provision of Indoor Rowing Membership for individuals who are not members with existing clubs or school rowing programs.

The Board should note that LTRC has some Indoor Rowing infrastructure but limited capacity to support regular Indoor Rowing events and training due to their small club membership, but is willing to work with Rowing ACT to determine what they can support.

As Rowing ACT has established an Indoor Rowing Sub Committee (as agreed at the Jul 21 Board meeting) it is suggested that LTRC consider providing a representative to the ACT Indoor Rowing Sub Committee.

Action:

The Board is asked to **agree** that discussions be progressed with LTRC regarding Indoor Rowing Membership.

The Board is asked to **agree** that discussions be progressed with LTRC to determine possible support to Indoor Rowing events and training and participation in the ACT Indoor Rowing Sub Committee.

b) 2021 AIRC ACT event site

An EOI has been prepared to issue to ACT clubs and schools to assist with delivery of the 2021 AIRC ACT event site. The EOI has been expanded to allow clubs and schools to nominate to provide:

- partnership with Rowing ACT to run all aspects of the event, OR
- support through provision of some aspects of the event which could include a suitable venue, officials, volunteers, indoor rowing machines.

The Board should note Radford has hosted the last four ACT AIRC events and has advised that they are not intending to respond with an EOI to support delivery of the 2021 AIRC ACT event.

The RA Indoor Rowing Working Group met last week and discussed delivery of the 2021 AIRC. The following points were discussed:

- Participation in the AIRC will be possible through virtual attendance.
- Coles has indicated support to regional sites in some States. Rowing ACT has asked to be considered as a regional site and this request will be considered by RA.
- RA has provided an opportunity for States to run event centres in major capital cities if they wish but it was noted in the Working Group that COVID restrictions may present a problem in some States.

Action:

The Board is asked to **agree** that Rowing ACT should continue to progress planning for an ACT event site with support from the ACT Indoor Rowing Working Group.

2. Items for Discussion:

a. Update on RA Rowing in Australia Working Group (Alison Creagh)

The Rowing in Australia Working Group (RiAWG) has prepared a report and Draft Charter for a proposed Rowing in Australia Advisory Group. The Draft Report and Draft Charter have been circulated to the community for consideration. The draft documents are included in the Board papers.

The Board is asked to discuss the draft documents and the concept of the RiA Advisory Group. The Board should also consider if Rowing ACT would seek to nominate a member for the RiA Advisory Group.

b. Sponsorship prospectus (Sally Clark)

The draft Sponsorship prospectus has been prepared and further steps on sponsorship will be discussed.

c. Sneddon Hall and Gallop sponsorship proposal (Neil Smith)

Neil Smith has been working with SHG on a possible arrangement for provision of legal advice including possible sponsorship support. The proposal will be discussed.

3. Items for noting:

a. Rowing ACT Strategic Plan progress